

# SANDYSTON TOWNSHIP

## Minutes

November 10, 2015

This meeting was opened and called to order at 9:00 am by Mayor George B. Harper, Jr. who stated this meeting was being held in compliance with the Open Public Meetings Act, having been duly advertised.

### Roll Call

The clerk was asked to call the roll. Present were: Committeeman Fred V. MacDonald, Deputy Mayor William Leppert, Mayor George B. Harper, Jr.

Also in attendance: Will & Marie Rath; Keith Utter; Sharon Spangenberg; Theresa Doyle

The Deputy Mayor invited all to join in the Pledge of Allegiance.

**Minutes:** The Committee reviewed the regular meeting minutes of **October 13, 2015**. Deputy Mayor Leppert made a motion to approve the minutes for October 13, 2015, seconded by Committeeman MacDonald and unanimously approved.

**Tax Collector Report:** The Tax Collector Report was presented for the month of **October 2015** with total receipts Month-To-Date of \$265,816.58 and a Year-To-Date total of \$4,517,113.69. Mayor Harper made a motion to accept and approve the Tax Collector's Report, seconded by Committeeman MacDonald and unanimously approved.

**Treasurer's Report:** The Treasurer's Report for the month of **October 2015** was presented with a beginning balance of \$937,529.37, total receipts of \$409,364.56 and total disbursements of \$425,492.96 leaving an ending balance of \$921,400.97. Mayor Harper read the following balances: General Capital Account \$127,749.61, Animal Control Escrow \$6,620.77, Public Assist Escrow \$3,533.67, Unemployment Escrow \$24,410.87, COAH Trust \$33,245.67, Security Asst. Fund \$18,578.03 and the Small Cities Master \$4,774.05. Mayor Harper made a motion to approve the Treasurer's Report, seconded by Deputy Mayor Leppert and unanimously approved.

**Payment of Vouchers:** The bills list was submitted for approval in the amount of \$710,561.65. Deputy Mayor Leppert made a motion to approve the bills list, seconded by Committeeman MacDonald and unanimously approved.

**Departmental Reports:** The Committee reviewed the departmental reports. Deputy Mayor Leppert noted the road department received their grit delivery and has been updating road signs in the Township. Mayor Harper complimented Mr. McClain stating he is confident and has fallen into a nice routine with the road department.

### Old Business:

**Performance Bond/Block 1105 Lot 14:** The Committee requested this item be removed from Old Business as the Bond has been posted and Mr. Shi is in the process of finalizing paperwork.

### CR 560 Streetscape:

- **Phase III** - The Committee discussed the shading of the lamp posts which were adjusted per the request of the property owners. Committeeman MacDonald noted the installation of the solar powered digital speed feedback sign and reported the fourth light from the school still has a light out. The Clerk stated the engineer and electrical contractor are aware of the light which is out.

**New Business:**

**Application for Raffle: Sandyston-Walpack School:** The Committee reviewed the application for the Sandyston-Walpack PTO for a Calendar Raffle which will span from January 8 – March 24, 2016. Mayor Harper made a motion to approve the application, seconded by Deputy Mayor Leppert and unanimously carried.

**Use of Building Request: Sandyston Recreation:** The Committee reviewed the Use of Building Request for Sandyston Recreation for “Breakfast with Santa” to be held on Sunday, December 13, 2015 from 7:30 am to 12:30 pm. Committeeman MacDonald made a motion to approve the request, seconded by Mayor Harper and unanimously approved.

**Newsletter:** The Clerk was unable to complete the newsletter in time for the meeting. A copy will be distributed to the Committee for comments before printing.

**Shared Service with Hampton – Truck Washing:** The Committee reviewed the Shared Service Agreement with Hampton Township for use of their Truck Washing Facility. The Clerk noted the dates of the agreement have been changed to run January 1, 2016 – December 31, 2016, where previously the agreement was November to November. Mayor Harper made a motion to approve the agreement, seconded by Committeeman MacDonald and unanimously carried.

**Resolutions:**

**SANDYSTON TOWNSHIP  
R-65-2015**

**A RESOLUTION PROVIDING FOR THE PURCHASE OF ROAD SALT AND ROAD GRITS FOR THE  
TOWNSHIP OF SANDYSTON**

**WHEREAS**, the County of Sussex advertised and received bids for rock salt and snow grits; and

**WHEREAS**, the bids received allowed for vendors to extend their pricing to municipalities within the County of Sussex through a State regulated County Contract Purchasing System; and

**WHEREAS**, the following vendor was awarded a contract for **rock salt** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**Morton Salt, Inc.  
123 North Wacker Drive  
Chicago, IL 60606**

**WHEREAS**, the manufacturer has been awarded the County Contract at the price of **\$69.23** per tonnage of rock salt, with such price good through **May 31, 2016**; and

**WHEREAS**, the following vendor was awarded a contract for **snow grit** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**284 Aggregates LLC**

**10 Route 284  
Sussex, NJ 07461**

**WHEREAS**, the manufacturer has been awarded the County Contract at the price of **\$9.24** per tonnage of snow grit, with such price good through **May 31, 2016**; and

**WHEREAS**, the following vendor was awarded a contract for **snow grits** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**North Church Gravel, Inc.  
216 North Church Road  
Franklin, NJ 07410**

**WHEREAS**, the manufacturer has been awarded the County Contract at the price of **\$10.95** per tonnage of snow grit, with such price good through **May 31, 2016**; and

**WHEREAS**, the following vendor was awarded a contract for **road grits** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**Beaver Run Farms  
300 Beaver Run Road  
Lafayette, NJ 07828**

**WHEREAS**, the manufacturer has been awarded the County Contract at the price of **\$11.50** per tonnage of snow grit, with such price good through **May 31, 2016**; and

**WHEREAS**, the following vendor was awarded a contract for **snow grits** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**Eastern Concrete Materials  
Aggregates Division  
3620 Route 23  
Hamburg, NJ 07419**

**WHEREAS**, the manufacturer has been awarded the County Contract at the price of **\$13.97** per tonnage of snow grit, with such price good through **May 31, 2016**; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of Township of Sandyston does hereby approve the purchase of rock salt from Morton Salt at the Sussex County price of **\$69.23** per ton through May 31, 2016; and

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from 284 Aggregates LLC, at the Sussex County price of **\$9.24** per ton through May 31, 2016; and

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from North Church Gravel, Inc., at the Sussex County price of **\$10.95** per ton through May 31, 2016; and

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from Beaver Run Farms, at the Sussex County price of **\$11.50** per ton through May 31, 2016.

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from Eastern Concrete Materials at the Sussex County price of **\$13.97** per ton through May 31, 2016.

The Committee reviewed **R-65-2015**. Committeeman MacDonald made a motion to approve **R-65-2015**, seconded by Mayor Harper and unanimously carried.

**SANDYSTON TOWNSHIP RESOLUTION  
R-66-2015**

**RESOLUTION AWARDING A CONTRACT TO M & B ELECTRIC CO FOR THE PURCHASE AND  
INSTALLATION OF EMERGENCY GENERATORS FOR THE DPW BUILDING AND STATION #2  
FIREHOUSE BUILDING AND PROPANE TANKS**

**WHEREAS**, the Township of Sandyston received bids on Thursday, November 5, 2015 for the purchase and installation of emergency generators for the DPW Building and Station #2 Firehouse Building and propane tanks; and

**WHEREAS**, the Township Committee utilized bidding procedures as required by N.J.S.A. 40A:11-1 et seq.

**THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Sandyston, State of New Jersey that a contract be awarded to **M & B Electric Co., 10 New Myrtle Drive, Montague, NJ 07827** as the lowest responsible bidder after public advertising for bids for the purchase and installation of emergency generators for the DPW Building and Station #2 Firehouse Building and propane tanks, for an amount not to exceed **\$21,100.00** (Twenty-one thousand one hundred dollars and NO/100.)

**BE IT FURTHER RESOLVED** the Township Committee of the Township of Sandyston hereby authorizes the Mayor and Municipal Clerk to execute the contract and necessary documents between the Township of Sandyston and **M & B Electric Co., 10 New Myrtle Drive, Montague, NJ 07827**

The Committee reviewed **R-66-2015**. Deputy Mayor Leppert made a motion to approve **R-66-2015**, seconded by Committeeman MacDonald, with an abstention from Mayor Harper.

**SANDYSTON TOWNSHIP  
R-67-2015**

**RESOLUTION – AGREEMENT: SHARED SERVICES – TOWNSHIP OF SANDYSTON, COUNTY OF  
SUSSEX, STATE OF NEW JERSEY  
TO UTILIZE THE VEHICLE WASHING EQUIPMENT OF THE HAMPTON TOWNSHIP PUBLIC  
WORKS DEPARTMENT**

Be it and it is hereby resolved by the Sandyston Township Committee that the Mayor and Township Clerk are hereby authorized to execute on behalf of the Township Committee of the Township of Sandyston the following shared services agreement with the Township of Hampton as permitted by N.J.S.A. 4-8:A-1, et seq.: for the utilization of the Vehicle Washing Equipment of the Hampton Township Public Works Department from January 1, 2016 through December 31, 2017.

The Committee reviewed **R-67-2015**. Committeeman MacDonald made a motion to approve **R-67-2015**, seconded by Mayor Harper and unanimously carried.

**Ordinances:**

**SANDYSTON TOWNSHIP  
ORDINANCE 2015-08  
AN ORDINANCE TO AMEND CHAPTER 69 OF THE CODE OF THE TOWNSHIP OF SANDYSTON,  
NEW JERSEY, ENTITLED “FEES”**

**BE IT ORDAINED** by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that Chapter 69 of the Code of the Township of Sandyston, New Jersey, entitled "Fees", is hereby amended as follows:

**69-1 Schedule of fees.**

**Miscellaneous**

Certificate of Continued Occupancy (CCO)..... \$50

Certificate of Continued Occupancy (CCO) Reinspect Fee..... \$40

**69-2. Repealer.**

All sections of the Municipal Code of the Township of Sandyston, County of Sussex, State of New Jersey, which are inconsistent with the provisions of this chapter are hereby repealed.

The Committee reviewed **Ordinance 2015-08**. Mayor Harper made a motion to open the meeting to the public for the public hearing of **Ordinance 2015-08**, seconded by Committeeman MacDonald and unanimously carried

Keith Utter, Route 206, Hainesville, came forward and explained the misconception of the term "Certificate of Continued Occupancy" as it is an official function of the Uniform Construction Code. So that there would be no confusion, the DCA suggested referring to this inspection as a "Certificate of Habitability" or similar. Mr. Utter also discussed the reinspection fee and how it can be misappropriated. Mr. Utter explained that because of the abuse with this type of inspection, the Division of Fire Safety put together a schedule which reflected a sliding scale based on when you called for the inspection (for example the more notice that is given the less expensive the inspection, the less notice that is given, the more expensive the inspection). Mr. Utter discussed fees and suggested making the initial inspection \$75 and after the first missed appointment or failed inspection you must refile for the inspection. Mayor Harper thanked Mr. Utter for his comments and explained the cost basis isn't the problem, the problem most recently is missed appointments or requestors being unprepared and the inspector having to go back several times for one inspection. Mayor Harper explained that the inspector who performs these inspections is paid per inspection which is why we are looking to change the fee so he will be compensated for having to return for a scheduled inspection. Mayor Harper asked how many of these inspections have we done for 2015, and Ms. Doyle responded 25 inspections. Deputy Mayor Leppert recommended to let the Ordinance go through as prepared and to look into this matter in the future. There being no further comment from the public Mayor Harper made a motion to close the meeting to the public, seconded by seconded by Committeeman MacDonald and unanimously carried. Deputy Mayor Leppert made a motion to pass **Ordinance 2015-08** as introduced with the caveat an investigation and discussion be held regarding this function in the future, seconded by Mayor Harper and unanimously carried. **A Roll Call Vote followed: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0.**

**SANDYSTON TOWNSHIP  
ORDINANCE 2015-09**

**AN ORDINANCE AMENDING CHAPTER 150 OF THE ZONING ORDINANCE, ARTICLE XI ENTITLED  
"ADMINISTRATION AND ENFORCEMENT"**

**BE IT ORDANAINED**, by the Township Committee of the Township of Sandyston that Chapter 150 Article XI Entitled "Administration and Enforcement" Section 150-55, Letter B, Number 4 is amended as follows:

**ARTICLE XI**

**Administration and Enforcement**

**150-55. Building permits and plans.**

**B. Zoning Permits.**

4. An Application fee of \$20, payable to Sandyston Township, shall be assessed for a zoning permit to provide for the cost of reviewing such application.

**Repealer.**

All sections of the Municipal Code of the Township of Sandyston, County of Sussex, State of New Jersey, which are inconsistent with the provisions of this chapter are hereby repealed.

The Committee reviewed **Ordinance 2015-09**. Mayor Harper made a motion to open the meeting to the public for the public hearing of **Ordinance 2015-09**, seconded by Committeeman MacDonald and unanimously carried. There being no comment from the public, Committeeman MacDonald made a motion to close the meeting to the public, seconded by Mayor Harper and unanimously carried. Mayor Harper made a motion to approve **Ordinance 2015-09**, seconded by Deputy Mayor Leppert and unanimously carried. A **Roll Call Vote followed**: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0.

**SANDYSTON TOWNSHIP  
ORDINANCE #2015-010  
AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN LANDS IN THE TOWNSHIP OF SANDYSTON  
TO BE SOLD AT PUBLIC SALE  
IN ACCORDANCE WITH N.J.S.A. 40A:12-13(b)(5)**

**WHEREAS**, the Sandyston Township Committee has determined that various tracts of municipally owned land, as shown on Schedule A attached, consisting of undersized parcels of land, are no longer necessary for municipal purposes and as such shall be sold at public sale in accordance with N.J.S.A. 40A:12-13(b)(5), and

**WHEREAS**, the Local Lands and Building Law, N.J.S.A. 40A:12-1, et seq., authorizes the sale by municipalities of any real property, capital improvement, or personal property no longer needed for public use,

**NOW, THEREFORE, BE IT ORDAINED** by the Sandyston Township Committee that municipally owned land contained in Schedule A shall be offered for sale by open public auction on **Tuesday, December 15, 2015 at 7:00 pm** at the Sandyston Township Municipal Building, 133 Route 645, Sandyston, NJ 07826. The property is being sold by the Township "as is".

**BE IT FURTHER ORDAINED**, in accordance with N.J.S.A. 40A:12-13(b)(5), the property is being offered to the public as they are undersized lots that will be combined upon purchase.

**BE IT FURTHER ORDAINED**, the following terms and conditions shall apply:

1. The Township Committee reserves the right to reject all bids.
2. The successful bidder must pay all document preparation, advertising and related costs.

**Potential Bidders are advised:**

- A. To conduct all necessary title searches prior to the date of the sale
- B. That the descriptions of the properties are intended as a general guide only and may not be accurate. No representations of any kind are made by the Township of Sandyston as to the conditions of the property; the premises are being sold in their present conditions "as is".
- C. A percolation test may be performed, at the expense of the prospective bidder, prior to the date of sale according to the provisions of the Health Code of the Sussex County Department of Environmental and Public Health Services. Anyone wishing to have a test performed shall contact the Sussex County Department of Environmental and Public Health Services.
- D. That the sale is made subject to all applicable laws, statutes, regulations and ordinances of the United States, State of New Jersey and the Township of Sandyston.

- E. That no employee, agent or officer of the Township of Sandyston has any authority to waive, modify or amend any of the conditions of the sale.
- F. The property will be conveyed by a Quit Claim Deed and such conveyance shall be subject to all covenants, restrictions, reservations and easements established of record or by prescription and without representation as to character of title of the property to be conveyed.

**3. Additional Terms the Successful Bidder must comply with:**

- A. Bidder shall deposit cash, check or money order in the amount of not less than 10% of the bid price at the time of sale. In the event the successful bidder fails to deposit 10% of the bid price at the time of the sale, the Township will re-auction the property at the same sale. If the successful bidder fails to pay the deposit, the bidder shall be responsible for any difference between their bid and the final sale bid in the event such bid is lower than the bid of the original bidder.
- B. Where applicable, the property purchased shall be merged with the bidder's existing property. The successful bidder shall present to the Township Clerk two weeks prior to the time of closing, a copy of a deed showing that the bidder's existing property and the purchased property are described as one lot.
- C. Pay at the time of closing:
  - (1) The balance of the purchase price
  - (2) Legal fees incurred by the Township for transfer of title
  - (3) The proportionate cost of advertisement of the sale
  - (4) The cost of recording deeds and agree that deeds shall be recorded on behalf of the purchaser by the Township Attorney.
- D. To pay prorated real estate taxes for the balance of the current year as of the date of closing.
- E. To abide by appropriate zoning, subdivision, health and building regulations and codes and stipulate that this sale will not be used as grounds to support any variance from the regulations.
- F. That the failure to close title as agreed shall forfeit to the Township of Sandyston any and all money deposited with the Township.
- G. That the purchase price shall not be used before any County Board of Taxation, Tax Court of New Jersey, or in any court of this State as grounds to support a challenge of the existing assessments with regard to other properties.
- H. That the title shall close on or before 55 days from date of auction, and that date shall be considered time of the essence.
- I. The Township reserves the right to withdraw the offer of sale and reject any and all bids.
- J. All sales are subject to final approval by the Township Committee.
- K. Parties interested in submitting bids and who require additional information, should contact

Amanda Lobban, Municipal Clerk, Sandyston Township Municipal Building, 133 Route 645, Sandyston, New Jersey 07826.

4. The Township does not warrant or certify title to the property and in no event shall the Township of Sandyston be liable for any damages to the purchaser/successful bidder if title is found unmarketable for any reason and the purchaser/successful bidder waives any and all right in damages or by way of liens against the Township, the sole remedy being the right to receive a refund, prior to closing, of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful purchaser to examine title to the premises prior to the closing. In the event of closing and later finding of defect of title, the Township shall not be responsible for the same, shall not be required to refund money or correct any defect in title or be held liable for damages.
5. Acceptance of the bids shall constitute a binding agreement of sale, and the purchaser shall be deemed to agree to comply with the terms of conditions of the sale herein contained.
6. The sale is subject to all of the terms and conditions as provided for in the Notice of Sale.
7. In the event two or more adjoining property owners submit identical bids which meet or exceed the bid price, a public sale shall take place on the date and time provided for in Section 4 of this Ordinance after all bids have been opened. The terms of the public sale shall be to the highest bidder with a 10% deposit and the balance paid by 55 days after auction. All other terms and conditions of this Ordinance shall apply to the public sale.
8. *Two properties have a certification provided by Eco Logic Environmental certifying there is no presence of underground storage tanks on the property: 8 Lakeside Avenue – Certification Number 15ITL809 - (Block 502 Lot 53) and 197 Route 206 South – Certification Number 15ITL810 - (Block 1105 Lot 9).*
9. *8 Lakeside Avenue (Block 502 Lot 53) has an above-ground storage tank located on the property.*

This Ordinance shall take effect upon final passage, approval and publication as required by law.

**SCHEDULE "A"  
TOWNSHIP OWNED PROPERTIES**

<u>Property Location</u>	<u>Block</u>	<u>Lot</u>	<u>Acreage/Lot Size</u>
8 Lakeside Avenue	502	53	1.72 acres
Route 206 South	1101	14	.0065 acres
Route 206 South	1101	16.01	1.398 acres
Route 206 South	1102	10.01	1.929 acres
197 Route 206	1105	9	1.06 acres
East Shore Trail	1701	6	120 x 100 lot
East Shore Trail	1812	14	80x183 lot



The Committee reviewed **Ordinance 2015-10**. Mayor Harper made a motion to open the meeting to the public for the public hearing of **Ordinance 2015-10**, seconded by Committeeman MacDonald and unanimously carried. There being no comment from the public, Committeeman MacDonald made a motion to close the meeting to the public, seconded by Deputy Mayor Leppert and unanimously carried. Mayor Harper made a motion to approve **Ordinance 2015-10**, seconded by Deputy Mayor Leppert and unanimously carried. A **Roll Call Vote followed**: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0.

**SANDYSTON TOWNSHIP  
2015-11**

**ORDINANCE APPROPRIATING THE SUM OF \$95,000 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP OF SANDYSTON FOR THE PURCHASE OF FORD 550 WITH STAINLESS STEEL BODY AND 9 FOOT SNOW PLOW & WING**

**WHEREAS**, there is currently the sum of \$95,000 (Ninety-five thousand dollars) in the Capital Improvement Fund; and

**WHEREAS**, it is deemed appropriate to make use of the \$95,000 (Ninety-five thousand dollars) for the purchase of a Ford 550 with Stainless Steel Body and 9 foot snow plow and wing; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by Township Committee of the Township of Sandyston, County of Sussex and State of New Jersey, that

**SECTION 1:** There is hereby appropriated from the Capital Improvement Fund of the Township of Sandyston the sum of \$95,000 (Ninety-five thousand dollars) for the purchase of a Ford 550 with Stainless Steel Body and 9 foot snow plow and wing.

**SECTION 2:** All ordinances or parts of ordinances, which are inconsistent with the terms of this Ordinance, be and the same are hereby repealed to the extent of their inconsistency.

**SECTION 3:** This ordinance shall take effect immediately upon proper passage and publication in accordance with the law.

The Committee reviewed **Ordinance 2015-11**. Mayor Harper made a motion to introduce **Ordinance 2015-11**, seconded by Committeeman MacDonald and unanimously carried. **Roll Call Vote followed**: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0. Mayor Harper noted there would be a public hearing on this ordinance on Tuesday, December 15, 2015 at 7:00 pm.

**Correspondence:** The Committee reviewed the correspondence.

Mayor Harper commented on a recent meeting he had attended with The Land Conservancy and the Sussex County Open Space Committee on Thursday, October 29, 2015. Mayor Harper stated the county-wide referendum was passed for open space, and explained the problem is there is little activity with the Open Space side for the entire county where most of the money is utilized for farmland preservation. Mayor Harper stated Sandyston Township has done a fantastic job with farmland preservation comparatively to the number of private acres that exist in Sandyston Township compared to anywhere else in Sussex County.

The Clerk noted the email which we received regarding the NatGeo meeting which was held recently. Mayor Harper invited Mr. Utter forward to comment on the meeting which he attended. Mr. Utter stated National Geographic has created "NatGeo" Maps and they are specific to certain areas and on those maps it will show you favorite places, photos, businesses, etc., so that as a visitor and you are planning a trip you will know what the area has to offer. Mr. Utter explained this NatGeo presentation was about the tourism

surrounding the Delaware River and how to input your favorite place and get your business into the program, which is free, and whatever information you put in you can edit at any time. Mr. Utter further explained if you nominate your site before January 15, 2015, you will be propagated on the map when it launches in May 2016, and anything added after January 15, 2015, will roll out later. Mr. Utter and the Committee discussed the best way to get the information out to the local businesses. After a brief discussion, it was decided that the Clerk and Mr. Utter would meet on Wednesday, November 11, 2015, to create a letter from the Township with pertinent information for the local businesses that apply to this project. Mayor Harper asked for the definition of "geotourism". Mr. Utter read from the information provided by NatGeo which stated "geotoursim" is *tourism that sustains or enhances the geographic character of a place, its environment, culture, aesthetics, heritage and well-being of its residents. Geotourism encompasses a range of travel opportunities including cultural, heritage, history, food, nature, the outdoors, water, music and arts*".

**Open Meeting To Floor:**

Deputy Mayor Leppert made a motion to open the meeting to the public, seconded by Committeeman MacDonald and unanimously carried.

Wilbur Rath, Ridge Road, came forward to thank the Sandyston Township Road Department for fixing the driveways that enter the township roads, stating they did a very good job and felt they would appreciate a thank you rather than complaints for a change. The Committee thanked Mr. Rath for his comments and stated that goes a long way for our road department who usually only deals with complaints and would pass the information along to them.

There being no further public comment, Mayor Harper made a motion to close the meeting to the public, seconded by Deputy Mayor Leppert, and unanimously carried

Mayor Harper read through the list of upcoming events:

Township Meeting:	Tuesday, December 15, 2015, 2015 at 7:00 pm
Municipal Lane Auction	Tuesday, December 15, 2015 at 7:00 pm
Planning Board:	Monday, December 7, 2015 at 7:00 pm
Seniors Meeting:	Luncheon, Thurs., December 3, 2015 @ Lafayette House
Recreation Meeting	Tuesday, November 24, 2015 at 6:30 pm
Gobble Hobble 5K	Thursday, November 26, 2015 at 9:00 am
STVFD Santa Parade	Saturday, December 5, 2015 at 4:00 pm
Sandyston Recreation Santa Breakfast	Sunday, December 13, 2015

The Clerk noted the Sandyston Township Historical Society is collecting donations for "Sandyston Has Heart" to run through Friday, December 19, 2015, and Steve and Tracey Woodhead have graciously agreed to match all donations up to \$2,500. The Clerk thanked the nurse at Sandyston-Walpack School for her help with this project.

**Adjournment:** Committeeman MacDonald made a motion to adjourn the meeting at 9:45 am seconded by Mayor Harper and unanimously carried.

Respectfully submitted,

  
Amanda F. Lobban, RMC  
Municipal Clerk