

# Sandyston Township

## Minutes

May 14, 2013

This meeting was opened and called to order at 7:30 pm by Mayor MacDonald who stated this meeting was being held in compliance with the Open Public Meetings Act, having been duly advertised.

### Roll Call

The clerk was asked to call the roll. Present were: Committeeman William Leppert, Deputy Mayor George B. Harper, Jr., and Mayor Fred V. MacDonald

Also in attendance: Betsy Pinzone; Roy C. McClain; Wesley Powers; Stanley Dutkus; Steve Williamson; Wendy MacDonald; Jenna Valleau; Gayle Hull; Glenn Hull; Craig Hutcheson, Superintendent KRHS; Kathy Kane, Business Administrator KRHS

The Mayor invited all to join in the Pledge of Allegiance.

**Minutes:** The Committee reviewed the regular meeting minutes of April 9, 2013. Deputy Mayor Harper noted there is mention of "Mayor Harper" in the minutes and asked for that correction. Mayor MacDonald made a motion to approve the minutes, with that correction, seconded by Deputy Mayor Harper and unanimously carried. .

**Tax Collector Report:** The Tax Collector's report for the month of **April 2013** was presented with total receipts Month-To-Date of \$250,337.50 and Year-to-Date of \$1,642,358.50. Mayor MacDonald made a motion to approve the Tax Collector's Report, seconded by Deputy Mayor Harper and unanimously carried.

**Treasurer's Report:** The Treasurer's Report for the month of **April 2013** was presented with a beginning balance of \$750,663.35, total receipts of \$264,257.61, and total disbursements of \$419,474.54 leaving an ending balance of \$595,446.42. Mayor MacDonald stated the General Capital Account is \$234,489.06, Animal Control Escrow \$40,404.56, Public Assist Escrow \$3,524.83, Unemployment Escrow \$22,414.47, COAH Trust \$23,466.13, Security Asst. Fund \$18,531.63 and the Small Cities Master \$4,762.11. Mayor MacDonald made a motion to approve the Treasurer's Report, seconded by Deputy Mayor Harper and unanimously approved.

**Payment of Vouchers:** The bills list for the month **April 2013** was submitted for approval in the amount of \$821,524.43. Deputy Mayor Harper made a motion to approve the bills list, seconded by Mayor MacDonald and unanimously carried.

**Departmental Reports:** The Committee reviewed the Departmental Reports. Deputy Mayor Harper, Road Supervisor, stated he recently met with the Road Department and performed a road survey, inspection of the DPW facility and review of equipment. Deputy Mayor Harper stated the new Road Department Foreman, Roy C. McClain, has a grasp of the road program and he is confident they are on schedule. Deputy Mayor Harper stated the cleaning in and around the DPW garage has been remarkable and there is still more to be accomplished. Deputy Mayor Harper stated there are some repairs needed to equipment which will either be done in house or by an outside vendor. Deputy Mayor Harper commended Mr. McClain for his work to date.

Mayor MacDonald made a motion to utilize the Morris County Cooperative Pricing Council Contract #21 for Oil and Stone Treatment for 2013, seconded by Deputy Mayor Harper and unanimously carried.

**Old Business:**

**Performance Bond:** There has been no performance bond posted on Block 1105 Lot 14 (Sandyston Mall); however, they are working to complete the items requested by the Land Use Board.

**Renewable Energy Ordinance:** The Renewable Energy Ordinance has been returned to the Land Use Board for discussion and will remain on Old Business until a new Ordinance is drafted by the Land Use Board.

**New Business:**

**Craig Hutcheson, KRHS 2013-2014 Budget:** Craig Hutcheson, Superintendent for Kittatinny Regional High School, came forward to present the 2013-2014 school budget. Mr. Hutcheson discussed what they have done, what they are focusing on and their goals. Mr. Hutcheson stated there are 1,150 students and 2 students are sent out of district. Mr. Hutcheson provided a slide presentation and discussed teaching positions, class sizes, test scores, the Choice Program, capital projects, the solar project and shared services, academic and athletic achievements, addition/removal of programs, school attendance, state mandates and state aid. Mr. Hutcheson stated the school budget will increase .92% or under 1%.

Mayor MacDonald made a motion to open the meeting to the floor for any questions from the public, seconded by Deputy Mayor Harper and unanimously carried. There being no questions from the public for Mr. Hutcheson, Mayor MacDonald made a motion to close the meeting to the public, seconded by Deputy Mayor Harper and unanimously carried. The Committee thanked Mr. Hutcheson for his presentation.

**Municipal Affordable Housing Trust Fund Current Balance:** Wes Powers, Municipal Housing Liaison, came forward to discuss the recent demand by the Council on Affordable Housing for municipalities to turn over affordable housing trust fund monies and the injunction by the Appellate court staying the seizure of those funds. Mr. Powers stated that in reviewing Sandyston's COAH program, Sandyston Township has done a good job in complying with each and every issue the State has presented. Mr. Powers stated the third round build out is not realistic at this time with the present rate of collection. Mr. Powers discussed the possibility of abolishing COAH and the future of the program. The Committee thanked Mr. Powers for his time.

**Pole Barn Discussion with STVFD:** Stan Dutkus, President of Sandyston Township Volunteer Fire Department, came forward to discuss the need for a pole building for storage for the fire department. Mr. Dutkus presented an idea to share a portion of the building with recreation and the quote presented included a man door for recreation to have their own access. Mr. Dutkus stated the fire department will pay for the concrete flooring; however, due to the recent OSHA inspection the fire department must replace a considerable amount of hose and this could delay the pouring of the concrete floor in the pole building. Mr. Dutkus stated they are contacting area fire departments to purchase extra hose they may have for sale. Deputy Mayor Harper made a motion to prepare to go out to bid for the purchase of the pole building based upon the quote/specs we have on hand, seconded by Committeeman Leppert and unanimously carried.

**Certification for Rescue Squad Contribution:** The Committee reviewed the letter received from the County of Sussex asking for the Committee's Certification for Rescue Squad Contribution. Deputy

Mayor Harper made a motion to approve the contribution, seconded by Mayor MacDonald and unanimously carried.

**Aluminum Fascia Quotes:** The Committee reviewed quotes received for the wrapping of all fascia and rake boards with forest green aluminum coil on the municipal building. Two quotes were received (1) CREO Construction in the amount of \$9,520 and (2) Layton Valley Construction in the amount of \$15,600. Mayor MacDonald made a motion to approve the quote provided by CREO Construction in the amount of \$9,520, seconded by Deputy Mayor Harper and unanimously carried.

**Shared Service with Hampton Township - Plumbing Inspector:** The Committee reviewed the Shared Service agreement between Sandyston and Hampton Township for Plumbing Inspector services. Deputy Mayor Harper made a motion to approve the shared service agreement, seconded by Mayor MacDonald and unanimously carried.

**Agreement with the County of Sussex for Fuel:** The Committee reviewed an agreement with the County of Sussex for Fuel. Deputy Mayor Harper explained this agreement would be for the purchasing of fuel for the DPW trucks as well as the fire department. Mayor MacDonald made a motion to approve this agreement, seconded by Deputy Mayor Harper and unanimously carried.

**Construction Fee Ordinance:** The Committee reviewed a draft construction fee ordinance in an effort to increase the current construction & miscellaneous fees. Deputy Mayor Harper made a motion to approve this draft and prepare the Ordinance for the June meeting, seconded by Committeeman Leppert and unanimously carried.

**Centurylink:** The Committee reviewed correspondence from a representative of Centurylink regarding use of a generator during emergencies that power the concentrator on Route 645 to keep the phone lines up and running for the emergency communications (municipal and fire) with the Sandyston Township Municipal Building. Mayor MacDonald stated a memorandum of understanding to be drawn up that would allow Centurylink to provide a generator during emergencies to the fire department and the fire department would hook up the generator to the concentrator. Centurylink would also reimburse the municipality for fuel when this generator is needed. Mayor MacDonald made a motion to have our attorney draw up a memorandum of understanding for consideration of Centurylink, seconded by Committeeman Leppert and unanimously carried.

**Public Conduct At Meetings Policy:** The Committee reviewed the following Public Conduct at Meetings policy.



**Do Not Speak Unless The Mayor Has Recognized You And Invited You To Speak.** Thank you for your cooperation in maintaining order and decorum at this public meeting.

**When You Speak, Address Your Comments To The Mayor.**  
If you have a question, the Mayor will have the appropriate person provide a response.

**Do Not Engage In Discussion With Other Members Of The Audience While The Meeting Is Being Held.** Remember: this is a public meeting. If you wish to conduct a private discussion, please go outside. Please do not interfere with your neighbors' efforts to hear what is being said at the meeting.

**Limit your comments to no more than five minutes.**

We want to hear your views. But we want to hear your neighbors' views, also. If you have a presentation that will last more than 5 minutes, please request the Mayor's permission to exceed the time limit when you begin, and estimate the time frame.

**Avoid Repetition.** If one of your neighbors has already stated the information or opinion that you wanted to present, please let us know that you agree with that information and opinion, but please do not repeat the presentation.

**The Validity of Your Position Does Not Increase With Volume.** We share your passion. We welcome your input. But we require civil interaction.



*The Mayor and Committee of the Township of Sandyston*

**GUIDELINES: VIDEO RECORDING OF PUBLIC MEETINGS**

Any member of the public may video record any public meeting of the Mayor and Township Committee of the Township of Sandyston by complying with the following guidelines:

1. The video recording of any public meeting shall be done in an unobtrusive manner with video recording equipment that does not require use of special lighting beyond the normal room lighting provided in the meeting room.
2. Any member of the public videotaping any Committee meeting or part thereof shall supply battery operated power for their video recording device. The use of the Township's electrical system shall not be provided.
3. The video recording of the Committee meeting shall not utilize any special microphones or amplification devices beyond those devices built into the video recording devices.
4. Only hand held or tripod mounted video recording devices may be utilized.
5. Unless otherwise agreed upon by the governing body, any person wishing to videotape the Committee meeting or any part thereof shall position themselves in the left rear corner of the meeting room facing the dais. The equipment shall be set up so as not to block any other person's view of the proceedings.
6. A member of the public, video recording the public meeting, is still a member of the public and may not speak to or interrupt any member of the Governing Body, or any member of the public recognized by the Mayor to speak during the public portion of the meeting to request that the person face the camera, speak up or take any other action to facilitate the video recording of the meeting.

Deputy Mayor Harper made a motion to adopt the Public Conduct at Meetings policy, seconded by Mayor MacDonald and unanimously carried. The policy will be posted in the meeting hall.

**Emergency Management - Update Public Works Annex:** Stan Dutkus, Emergency Management Coordinator came forward and explained the Emergency Operating Plan is updated every four years and it is now time to update the public works annex of this plan. Deputy Mayor Harper made a motion to approve the updated annex, seconded by Mayor MacDonald and unanimously carried.

**Application for STVFD Junior Member – Rebecca Knoll:** The Committee reviewed an Application for Junior Member for the Sandyston Township Volunteer Fire Department, Rebecca Knoll. Deputy Mayor Harper made a motion to approve the application, seconded by Mayor MacDonald and unanimously carried.

**Application for STVFD Junior Member – James Gregory:** The Committee reviewed an Application for fire department member (fire fighter) for the Sandyston Township Volunteer Fire Department, James Gregory. Deputy Mayor Harper made a motion to approve the application, seconded by Mayor MacDonald and unanimously carried.

**Use of Meeting Hall Request – M. Meisner 12/6/2013:** The Committee reviewed a request by Ms. Meisner to use the meeting hall for a wedding rehearsal dinner on December 6, 2013. Deputy Mayor Harper explained to use the meeting hall you must be non-profit and charitable and a organization that must be able to provide insurance.

**Application for Raffle License:** STVFD, June 15, 2013 “Sandyston Day” 12 – 5 pm: The Committee reviewed the application for raffle license for Sandyston Township Volunteer Fire Department for a 50/50 raffle to be held on Saturday, June 15, 2013 “Sandyston Day”. Deputy Mayor Harper made a motion to approve the raffle license application, seconded by Mayor MacDonald and unanimously carried.

**Application for Raffle License:** STVFD, June 30, 2013 “Chicken Barbeque” 12 – 5 pm: The Committee reviewed the application for raffle license for Sandyston Township Volunteer Fire Department for a 50/50 raffle to be held on Sunday, June 30, 2013 “Chicken Barbeque”. Deputy Mayor Harper made a motion to approve the raffle license application, seconded by Mayor MacDonald and unanimously carried.

**Resolutions:**

**SANDYSTON TOWNSHIP RESOLUTION**

**R-44-2013**

**A RESOLUTION DESIGNATING THE MONTH OF MAY AS OLDER AMERICANS MONTH AND PROCLAIMING SANDYSTON TOWNSHIP SENIOR CITIZEN OF THE YEAR 2013**

**WHEREAS,** the month of May is traditionally observed throughout the nation as Older American's Month; and

**WHEREAS,** the month of May represents a cooperation of all levels of government, all collective groups and all private citizens in efforts to assure the inclusion of Senior Citizens in the community-at-large; and

**WHEREAS**, the older adults in Sandyston Township are among our most “treasured resources”, united by historical experiences, strengthened by diversity, and interpreting events through varied perspectives and backgrounds to bring wisdom and insight to our community; and

**WHEREAS**, the older adults in Sandyston Township deserve recognition for the contributions they have made and will continue to make to the culture, economy, and character of our community and our nation; and

**WHEREAS**, Sandyston Township honors the Senior Citizen of the Year at the annual Sandyston Day held this year on Saturday, June 15, 2013; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that the month of May be proclaimed as Older American's Month in the Township of Sandyston, and do call upon all citizens to join in these efforts, thus guaranteeing a true and meaningful concern for, by, and with, all Older Americans; and

**BE IT FURTHER RESOLVED** the Township Committee of the Township of Sandyston, County of Sussex and State of New Jersey will announce the name of the Senior Citizen of the Year 2013 at the annual Sandyston Day to be held on June 15, 2013.

The Committee reviewed **R-44-2013**. Committeeman Leppert made a motion to approve **R-44-2013**, seconded by Deputy Mayor Harper and unanimously carried.

#### **SANDYSTON TOWNSHIP RESOLUTION**

**R-45-2013**

#### **A RESOLUTION TO REDEEM TAX SALE CERTIFICATE 2011-02**

**WHEREAS**, Jessica M. Caruso, Tax Collector, has received \$48,331.33 from Sussex Bank for the redemption of Tax Sale Certificate 2011-02 on Block 1101 Lot 16.02 and is requesting that \$48,331.33 plus a premium in the amount of \$18,000.00 which was paid at the tax sale and the Township is holding for a total of \$66,331.33 be refunded to the lien holder, US Bank–Cust/Sass Muni VI dtr, 2 Liberty Place, 50 S 16<sup>th</sup> Street, Suite 1950 Philadelphia, PA 19102.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$48,331.33 for the redemption of Tax Sale Certificate 2011-02 plus a premium in the amount of \$18,000.00 which was paid at the tax sale for a total of \$66,331.33 on Block 1101 Lot 16.02 to the lien holder US Bank–Cust/Sass Muni VI dtr, 2 Liberty Place, 50 S 16<sup>th</sup> Street, Suite 1950 Philadelphia, PA 19102.

The Committee reviewed **R-45-2013**. Deputy Mayor Harper made a motion to approve **R-45-2013**, seconded by Mayor MacDonald and unanimously carried.

#### **SANDYSTON TOWNSHIP**

**R-46-2013**

**A RESOLUTION REQUESTING TO CANCEL OR ABATE 2013 TAXES ON PARCELS  
FORECLOSED ON BY SANDYSTON TOWNSHIP**

**WHEREAS**, Sandyston Township received final judgment from the Superior Court of the State of New Jersey on March 21, 2011 on the following parcels:

<u>BLOCK/LOT</u>	<u>LOCATION</u>
Block 1101 Lot 14	Route 206 S
Block 1703 Lot 2	Mountain Trail
Block 1801 Lot 15	Mountain Trail
Block 1801 Lot 20	Mountain Trail

**WHEREAS**, upon final judgment, the parcels are listed under the Township of Sandyston, thus rendering the taxes exempt for 2013, and

**WHEREAS**, the Tax Collector must cancel the taxes for the year 2013 on the following parcels that did not sell at the public auction and remain with the Township of Sandyston:

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>AMT CANCEL</u>
Block 1101 Lot 14	Route 206 S	\$ 12.17
Block 1703 Lot 2	Mountain Trail	\$ 404.59
Block 1801 Lot 15	Mountain Trail	\$ 376.20
Block 1801 Lot 20	Mountain Trail	\$ 345.78
		<b>\$1,138.74</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to cancel 2013 taxes per the above referenced list in the amount of **\$1,138.74**.

The Committee reviewed **R-46-2013**. Deputy Mayor Harper made a motion to approve **R-46-2013**, seconded by Mayor MacDonald and unanimously carried.

**SANDYSTON TOWNSHIP**

**R-47-2013**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF SANDYSTON TO  
ENTER INTO AN AGREEMENT WITH THE COUNTY OF SUSSEX FOR THE  
RESALE OF MOTOR FUELS IN ACCORDANCE WITH THE PROVISIONS OF  
N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.**

**WHEREAS**, the County of Sussex owns and operates fuel dispensing facilities for its own needs;  
and

**WHEREAS**, the Township of Sandyston is desirous of making use of the motor fuel system owned by the County of Sussex located in various locations throughout the County of Sussex; and

**WHEREAS**, the County and the Township of Sandyston have agreed to enter into this agreement for the resale of motor fuels; and

**WHEREAS**, the County of Sussex will provide an estimated one thousand (1,000) gallons of



motor fuels per year for use by the Township of Sandyston and the County of Sussex shall bill for the actual amount of fuel consumed by the Township of Sandyston, with an administrative service charge of one (1) percent of the cost of the motor fuel actually supplied for the month; and

**WHEREAS**, the Contact shall run to the mutual benefit of the County of Sussex and the Township of Sandyston for a period not to exceed five years; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Sandyston hereby approves said Agreement for the resale of motor fuels with the County of Sussex;

**BE IT FURTHER RESOLVED** the Township Committee of the Township of Sandyston hereby authorizes the Mayor of Sandyston Township to execute said Agreement between the County of Sussex and the Township of Sandyston.

The Committee reviewed **R-47-2013**. Committeeman Leppert made a motion to approve **R-47-2013**, seconded by Deputy Mayor Harper and unanimously carried.

## **SANDYSTON TOWNSHIP**

### **R-48-2013**

#### **A RESOLUTION FOR THE TOWNSHIP OF SANDYSTON TO ENTER SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF HAMPTON FOR THE PROVISION OF PLUMBING SUB CODE SERVICE FOR 2013**

**WHEREAS, THE TOWNSHIP OF SANDYSTON**, a municipal corporation of the State of New Jersey and **THE TOWNSHIP OF HAMPTON**, a municipal corporation of the State of New Jersey desire to enter into this Shared Services Agreement for the provision of Plumbing Sub Code services in accordance with N.J.S.A. 40A:65-1 et seq.; and

**WHEREAS**, the Township of Sandyston is hereby designated as the agent of the Township of Hampton, to furnish Plumbing Sub Code services under the Uniform Construction Code, N.J.A.C. 5:23-1 et seq.; and

**WHEREAS**, said Shared Service Agreement shall begin on or about May 1, 2013 and terminate on December 31, 2013; and

**THEREFORE, BE IT RESOLVED** the Township Committee of the Township of Sandyston hereby agrees to enter into the shared service agreement for the provision of Plumbing Sub Code services in accordance with N.J.S.A. 40A:65-1 et seq., with the Township of Hampton.

**BE IT FURTHER RESOLVED** that the Township Committee of the Township of Sandyston hereby authorize the Mayor and Municipal Clerk to execute said Shared Service Agreement. A copy of the Shared Service Agreement and this Resolution will be placed on file in the office of the Municipal Clerk.

The Committee reviewed **R-48-2013**. Deputy Mayor Harper made a motion to approve **R-48-2013**, seconded by Mayor MacDonald and unanimously carried.



**SANDYSTON TOWNSHIP RESOLUTION**

**R-49-13**

**A RESOLUTION TO REDEEM TAX SALE CERTIFICATE 2012-18**

**WHEREAS**, Jessica M. Caruso, Tax Collector, has received \$106.97 from JP Morgan Chase for the redemption of Tax Sale Certificate 2012-18 on Block 2602 Lot 13.05 and is requesting that \$106.97 be refunded to the lien holder, Baruch Schwartz, 7 Hekel Road Lakewood, New Jersey 08701.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$106.97 for the redemption of Tax Sale Certificate 2012-18 on Block 2602 Lot 13.05 to the lien holder Baruch Schwartz, 7 Hekel Road Lakewood, New Jersey 08701.

The Committee reviewed **R-49-2013**. Deputy Mayor Harper made a motion to approve **R-49-2013**, seconded by Mayor MacDonald and unanimously carried.

**SANDYSTON TOWNSHIP RESOLUTION**

**R-50-2013**

**RESOLUTION TO APPOINT BUILDING INSPECTOR**

**WHEREAS**, the Township of Sandyston is in need of a Building Inspector beginning May 14, 2013; and

**WHEREAS**, said Official shall be authorized to administer and enforce the Uniform Construction Code of the State of New Jersey; and

**WHEREAS**, Robert Walter Huber has the proper license to be appointed Building Inspector; and

**WHEREAS**, said Official shall receive no annual salary; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that **Robert Walter Huber** be appointed and designated Building Inspector for Sandyston Township beginning May 14, 2013.

The Committee reviewed **R-50-2013**. Deputy Mayor Harper made a motion to approve **R-50-2013**, seconded by Mayor MacDonald and unanimously carried.

**SANDYSTON TOWNSHIP**

**R-51-2013**

**A RESOLUTION REQUESTING TO CANCEL OR ABATE TAXES ON BLOCK(S) 906 LOT(S)  
1+QF, 2702/6.01, 2703/2 AND 2802/3**

**WHEREAS**, the listing below identifies parcels which are assessed to The National Park Service, and are therefore classified in the Tax Duplicate as exempt for the year 2013:

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Block 906 Lot 1+QF	Old Mine Road	\$1,974.25
Block 2702 Lot 6.01	Old Mine Road	\$ 477.70
Block 2703 Lot 2	Route 560	\$4,460.39
Block 2802 Lot3	6 Van Auken Road	\$1,305.56

**WHEREAS**, prior to 2013 taxes were levied on these parcels as they were qualified leaseholds, and

**WHEREAS**, the taxes assessed on these parcels are deemed uncollectible, as they were levied against Federal property,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to cancel taxes per the above referenced list in the amount of **\$8,217.90**.

The Committee reviewed **R-51-2013**. Deputy Mayor Harper made a motion to approve **R-51-2013**, seconded by Mayor MacDonald and unanimously carried.

#### **SANDYSTON TOWNSHIP**

#### **R-52-2013**

#### **A RESOLUTION REQUESTING TO CANCEL OR ABATE TAXES ON BLOCK 401 LOT 21**

**WHEREAS**, Block 401 Lot 21 was discovered to be a part of Block 501 Lot 1 as recorded in mortgage book 654 on page 275, but is separated by Flatbrook Road resulting in the creation of a new lot in 1995, and

**WHEREAS**, Resolution R-45-08 set aside all Tax Sale Certificates, and refunded all monies paid on Block 401 Lot 21, and

**WHEREAS**, there was no formal resolution adopted at that time to cancel or abate the balance of taxes levied for 2008,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to cancel the remaining balance of 2008 taxes on Block 401 Lot 21 in the amount of **\$438.26**.

The Committee reviewed **R-52-2013**. Deputy Mayor Harper made a motion to approve **R-52-2013**, seconded by Mayor MacDonald and unanimously carried.

#### **SANDYSTON TOWNSHIP RESOLUTION**

#### **R-53-2013**

#### **RESOLUTION AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE OF SALE**

**WHEREAS**, Certificate of Sale #2011-01 was issued to Sandyston Township, 133 Route 645, Sandyston, New Jersey, for delinquent taxes on Block 702, Lot 8, assessed to Figueroa, Therese A. & Millar, C., at a Tax Sale held on April 21, 2011, and,

**WHEREAS**, Wells Fargo has paid \$235.57 on behalf of the assessed owners, Figueroa, Therese A. & Millar, C, and has redeemed Certificate #2011-01 by paying the full amount of the delinquency.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Municipal Clerk of the Township of Sandyston are hereby authorized to endorse Certificate of Sale #2011-01 for cancellation.

The Committee reviewed **R-53-2013**. Deputy Mayor Harper made a motion to approve **R-53-2013**, seconded by Mayor MacDonald and unanimously carried.

**Ordinances:**

**SANDYSTON TOWNSHIP  
ORDINANCE 2013-05**

**AN ORDINANCE TO REAPPROPRIATE \$18,097.12 CURRENTLY LOCATED IN VARIOUS IMPROVEMENT AUTHORIZATIONS WITHIN THE GENERAL CAPITAL FUND AND APPROPRIATE THE SUM OF \$18,097.12 FOR THE PURPOSE OF IMPROVEMENTS TO THE MUNICIPAL BUILDING FROM THOSE UNEXPENDED, FUNDED IMPROVEMENT AUTHORIZATIONS**

**WHEREAS**, there is currently \$18, 097.12, in unexpended funds left in the following improvement authorizations:

<u>Improvement Description</u>	<u>Date</u>	<u>Amount</u>
Construction of Municipal Bldg	01/02/2005	\$ 1,497.61
Improvement of Kitchen	01/02/2005	\$ 2,400.02
Hotalen Road – Engineering	06/09/2010	\$13,315.49
Improvement to Municipal Bldg – Upstairs	08/17/2010	\$ 884.00

**WHEREAS**, these projects are completed and there are no bills left to be paid; and

**WHEREAS**, it has been deemed necessary to make use of these funds, in the amount of \$18,097.12, for Improvements to the Municipal Building.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Sandyston, County of Sussex, in the State of New Jersey:

**SECTION 1:** The sum of \$18,097.12 is hereby reappropriated from various improvement authorizations in the General Capital Fund and hereby appropriated for the purpose of Improvements to the Municipal Building.

**SECTION 2:** The funds to be utilized for this purpose shall be taken from the unexpended, funded balances of improvement authorizations identified above within the General Capital Fund.

**SECTION 3:** This ordinance shall take effect immediately upon final passage, approval and publication as required by law.

The Committee reviewed **Ordinance 2013-05**. This being a public hearing, Committeeman Leppert made a motion to open this portion of the meeting to the public for comment, seconded by Mayor MacDonald and unanimously carried. There being no comment from the public, Mayor MacDonald made a motion to close this portion of the meeting to the public, seconded by Committeeman Leppert and unanimously carried. Committeeman Leppert made a motion to approve **Ordinance 2013-05**, seconded by Deputy Mayor Harper and unanimously carried. Roll Call Vote followed: Ayes: Leppert, Harper, MacDonald; Nays: 0; Abstain: 0; Absent: 0.

**Correspondence:** Deputy Mayor Harper noted the request of Camille Re for an ovarian awareness campaign called "Paint the Town Teal" where teal ribbons would be placed around Sandyston. Mrs. Re is asking to put the teal ribbons on township property. Deputy Mayor Harper made a motion to approve the request with the condition that after the event has concluded she remove the ribbons, seconded by Mayor MacDonald and unanimously carried.

The Clerk noted the thank you letter received from Father Wayne Varga of the St. Thomas the Apostle Church for the road department's help in plowing of the church parking lot.

The Clerk stated there were two winners from Sandyston-Walpack School in the Celebrate New Jersey writing contest.

The Committee discussed the need to reschedule the November meeting. The Committee decided to reschedule the November meeting from Tuesday, November 12, 2013 at 7:30 pm to Wednesday, November 13, 2013 at 7:30 pm.

The Clerk noted the award of the Department of Transportation Grant for the Streetscape (sidewalk) Phase III project. Deputy Mayor Harper asked about the status of the current sidewalk project. The Clerk stated we have not received an update from Mr. Pellow. The Committee discussed the need for crosswalks as a calming method for the traffic. Mayor MacDonald stated he would reach out to Sheriff Strada and request the presence of the Sheriff's department in Layton.

**Open Meeting To Floor:** Mayor MacDonald made a motion to open the meeting to the public, seconded by Deputy Mayor Harper and unanimously carried.

Stan Dutkus, President of Sandyston Township Volunteer Fire Department, came forward and stated the OSHA inspection is over and the fire department has passed and has complied with their requirements. Mr. Dutkus stated the County of Sussex is coming out with ID cards with Township Logo, which has been provided to the County. Mr. Dutkus also asked the Committee if he should proceed forward with Firewise Community to receive grants. The Committee agreed Mr. Dutkus should proceed with the necessary steps for Firewise Community.

Gayle and Glenn Hull, Layton, came forward and stated he presented an OPRA request at the last meeting, which was denied, and he was curious as to what wording was needed. The Clerk answered Mr. Hull did not request a specific document. The Clerk explained that OPRA requests are for the request of a specific document. Mr. Hull asked what specific document would contain the costs that he requested. The Clerk explained a bills list would contain information, but Mr. Hull would have to be specific in the month and year of the document requested. The Clerk explained that different documents have different retention schedules. The Clerk further explained the bills list is a permanent document, however bills/vouchers have a six year retention.

There was a brief discussion on the maintenance of trees on roads that the township maintains.

Mr. Hull asked if he could have a copy of the Public Conduct at Meetings policy and suggested the town do a Civic Ethics Conduct policy for Sandyston Township so that every township resident gets full enjoyment of every ordinance in Sandyston Township passed by Sandyston Township. Mr. Hull explained that it has been stated that Sandyston Township is not going to record an ordinance for his sons. Mr. Hull stated in 2009 he asked that an ordinance be recorded and Sandyston will not record the ordinance. Mr. Hull also stated that Sandyston used that ordinance in 2011 to say that his sons owned the road and charged them for a variance. The Committee stated they would take Mr. Hulls request under advisement.

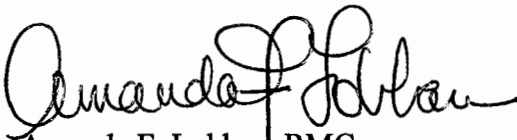
Mayor MacDonald made a motion to close the meeting to the floor, seconded by Committeeman Leppert and unanimously carried.

**Coming Up:**

Next Township Meeting:	Tuesday, June 11, 2013 at 9:00 am
Planning Board:	Monday, June 3, 2013 at 7:00 pm
Recreation Meeting:	Tuesday, June 18, 2013 at 6:30 pm
Seniors Meeting:	Monday, June 3, 2013 at 12:00 pm
Primary Election:	Tuesday, June 4, 2013 6:00 am – 8:00 pm
Sandyston Day:	Saturday, June 15, 2013 12:00 pm – 5:00 pm

**Adjournment:** Committeeman Leppert made a motion to close the meeting at 8:53 pm, seconded by Mayor MacDonald and unanimously carried.

Respectfully submitted,



Amanda F. Lobban, RMC  
Municipal Clerk