

**MINUTES OF THE
SANDYSTON TOWNSHIP PLANNING BOARD MEETING
January 4, 2016**

Mr. Utter called the meeting to order. This meeting has been duly advertised and meets all requirements of the Open Public Meetings Act.

Present: George B. Harper, Jr. (7:06 p.m.)
Fred MacDonald (7:02 p.m.)
Ron Green
Raj Sinha
Wes Powers
Scott Smith
Keith Utter
Michael Milligan

Absent: Marc Cunico
Robert Huber
Joseph Pinzone

Glenn Gavan, Board Attorney, administered oaths to three reappointed members: George B. Harper, Jr., Fred MacDonald, Ronald Green, and Wes Powers.

REORGANIZATION:

Election of Chairperson:

A motion was made by Mr. Green and seconded by Mr. Milligan to appoint Keith Utter as Chairman of the Planning Board for the year 2016.

Roll Call: Mr. MacDonald, yes; Mr. Green, yes; Mr. Sinha, yes; Mr. Milligan, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, abstain. The Motion was carried.

Keith Utter is the Planning Board Chairman for the year 2016.

Election of Vice Chairperson:

A motion was made by Mr. Powers and seconded by Mr. Sinha to appoint Marc Cunico as Vice Chairman of the Planning Board for the year 2016.

Roll Call: Mr. MacDonald, yes; Mr. Green, yes; Mr. Sinha, yes; Mr. Milligan, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, yes. The Motion was carried.

Marc Cunico is the Planning Board Vice Chairman for the year 2016.

(** Mr. Harper entered into the conversation 7:06 p.m.**)

Designation of Time, Date and Place of Meetings:

A motion was made by Mr. Sinha and seconded by Mr. Milligan to approve the following dates for the Planning Board Regular Meetings for 2016:

The Board will meet at 7:00pm on the first Monday of every month at the Sandyston Township Municipal Building, 133 Route 645, Sandyston, New Jersey.

January 4-Reorganization & Regular Meeting

February 1

March 7

April 4

May 2

June 6

July 11 (2nd Monday)

August 1

September 12 (2nd Monday)

October 3

November 7

December 5

The 2017 Reorganization and regular meeting will be held on January 2, 2017, at 7:00 p.m. The regular meeting of the Sandyston Township Planning Board to be held on January 2, 2017 at 7:00 pm will immediately follow the reorganization meeting.

Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Harper, yes; Mr. Green, yes; Mr. Sinha, yes; Mr. Milligan, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, yes. The Motion was carried.

Designation of Primary and Secondary Newspapers:

A Motion was made by Mr. Milligan and seconded by Mr. Green to designate the New Jersey Herald as the Primary Newspaper and the New Jersey Sunday Herald as the Secondary Newspaper for Sandyston Township Planning Board for the year 2016.

Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Harper, yes; Mr. Green, yes; Mr. Sinha, yes; Mr. Milligan, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, yes. The Motion was carried.

Designation of Board Attorney:

A Motion was made by Mr. Green and seconded by Mr. MacDonald to appoint Glenn T. Gavan of the Law Offices of Glenn T. Gavan, Esq. LLC as the Sandyston Township Planning Board Attorney for the year 2016. Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Harper, yes; Mr. Green, yes; Mr. Sinha, yes; Mr. Milligan, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, yes. The Motion was carried.

Glenn Gavan of the Law Offices of Criscuoli & Gavan, LLC is the Planning Board Attorney for the year 2016.

Designation of Board Engineer:

A Motion was made by Mr. Milligan and seconded by Mr. Green to appoint Dave Simmons of the firm Harold E. Pellow & Associates, Inc. as the Sandyston Township Planning Board Engineer for the year 2016. Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Harper, yes; Mr. Green, yes; Mr. Sinha, yes; Mr. Milligan, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, yes. The Motion was carried.

A MOTION was made by Mr. Powers, seconded by Mr. Green to approve the following modifications and forward to the Township committee for consideration of adoption.

Adding a section entitled "prohibited uses and activities".

M. Kennels of any type and as further defined in the section of this code are prohibited in all zones.

An amendment to section 150-4 Definitions.

KENNEL: Any structure for dogs or cats. To include any building, structure, fenced area, lean-to created of any materials where dogs or cats can be housed, fed, bred or cared for, whether free of charge or for money for the purpose of this definition anyone having five or more dogs or cats over the age of six months on their property will be considered having a kennel.

Upon roll call the following votes were cast: AYES: All in favor. NAYS: None. ABSTAIN: None. Motion carried.

Sign Ordinance:

The board continued to review the sign ordinance tabled from the 11/2/15 meeting. There was some discussion regarding an amendment to the sign ordinance with regard to the V-1, V-2 & V-3 zones. Specifics as to the height, setbacks, lighting, etc. to the signs were reviewed and clarified. The board attorney will prepare a final draft for review and consideration.

The board recognized Mr. Powers for his thorough work and time on the review of the sign ordinance.

Schedule of Limitations:

The board continued to review the schedule and limitations tabled from the 11/2/15 meeting. Clarifications were discussed regarding the zones that do not indicate a specific requirement and those suggested amendments are consistent with the current ordinance.

A MOTION was made by Mr. Powers, seconded by Mr. Green to approve the following modifications and forward to the Township committee for consideration of adoption.

Upon roll call the following votes were cast: AYES: All in favor. NAYS: None. ABSTAIN: None. Motion carried.

PUBLIC PARTICIPATION: None.

ADJOURNMENT:

As there was no further business before the Board, a Motion was made by Mr. Powers and seconded by Mr. Sinha to adjourn the meeting. All were in favor. The meeting was adjourned.



Beth Brothman
Planning Board Secretary