

**MINUTES OF THE
SANDYSTON TOWNSHIP PLANNING BOARD MEETING
January 2, 2017**

Mr. Utter called the meeting to order. This meeting has been duly advertised and meets all requirements of the Open Public Meetings Act.

Present: George B. Harper, Jr.
Fred MacDonald
Raj Sinha
Wes Powers
Scott Smith
Keith Utter
Robert Huber
Michael Milligan (7:08 p.m.)

Absent: Marc Cunico
Ron Green
Joseph Pinzone

The Board Secretary, administered oaths to the following reappointed members:
Fred MacDonald, George B. Harper, Jr., Robert Huber, Rajesh Sinha, and Scott Smith

REORGANIZATION:

Election of Chairperson:

A motion was made by Mr. Harper and seconded by Mr. MacDonald to appoint Keith Utter as Chairman of the Planning Board for the year 2017.

Roll Call: Mr. MacDonald, yes; Mr. Huber, yes; Mr. Harper, yes; Mr. Sinha, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, abstain. The Motion was carried.

Keith Utter is the Planning Board Chairman for the year 2017.

Election of Vice Chairperson:

A motion was made by Mr. Powers and seconded by Mr. MacDonald to appoint Marc Cunico as Vice Chairman of the Planning Board for the year 2017.

Roll Call: Mr. MacDonald, yes; Mr. Huber, yes; Mr. Harper, yes; Mr. Sinha, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Utter, yes. The Motion was carried.

Marc Cunico is the Planning Board Vice Chairman for the year 2017.

Designation of Time, Date and Place of Meetings:

A motion was made by Mr. Harper and seconded by Mr. MacDonald to approve the following dates for the Planning Board Regular Meetings for 2017:

The Board will meet at 7:00pm on the first Monday of every month at the Sandyston Township Municipal Building, 133 Route 645, Sandyston, New Jersey.

January 2 -Reorganization & Regular Meeting
February 6
March 6
April 3
May 1
June 5
July 3
August 7
September 11 (2nd Monday)
October 2
November 6
December 4

Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Huber, yes; Mr. Harper, yes; Mr. Sinha, yes; Mr. Powers, yes; Mr. Utter, yes. The Motion was carried.

Designation of Primary and Secondary Newspapers:

A Motion was made by Mr. MacDonald and seconded by Mr. Harper to designate the New Jersey Herald as the Primary Newspaper and the New Jersey Sunday Herald as the Secondary Newspaper for Sandyston Township Planning Board for the year 2017. Roll Call: Mr. MacDonald, yes; Mr. Huber, yes; Mr. Harper, yes; Mr. Sinha, yes; Mr. Powers, yes; Mr. Utter, yes. The Motion was carried.

****Mr. Milligan entered the meeting 7:08 p.m. ****

Designation of Board Attorney:

This matter has been tabled until the next regular meeting.

Designation of Board Engineer:

A Motion was made by Mr. Harper and seconded by Mr. Powers to appoint David Simmons of the firm Harold E. Fellow & Associates, Inc. as the Sandyston Township Planning Board Engineer for the year 2017. Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Huber, yes; Mr. Harper, yes; Mr. Sinha, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Milligan, yes; Mr. Utter, yes. The Motion was carried.

David Simmons of the firm Harold E. Fellow & Associates, Inc. is the Planning Board Engineer for the year 2017.

Designation of Board Secretary:

A Motion was made by Mr. Powers and seconded by Mr. Harper to appoint Beth Brothman as the Sandyston Township Planning Board Secretary for the year 2017. Upon roll call the following votes were cast: Mr. MacDonald, yes; Mr. Huber, yes; Mr. Harper, yes; Mr. Sinha, yes; Mr. Powers, yes; Mr. Smith, yes; Mr. Milligan, yes; Mr. Utter, yes. The Motion was carried.

Beth Brothman is the Planning Board Secretary for the year 2017.

REGULAR MEETING

APPROVAL OF MINUTES:

A Motion was made by Mr. Powers and seconded by Mr. Huber to approve the November 7, 2016. Upon roll call the following votes were cast: AYES: Mr. Harper, Mr. Sinha, Mr. Powers, Mr. Smith, Mr. Utter. ABSTAIN: Mr. MacDonald, Mr. Huber, and Mr. Milligan. NAYS: None. The Motion was carried

APPROVAL OF VOUCHERS:

A Motion was made by Mr. Harper, seconded by Mr. Milligan to approve the voucher report dated 1/25/17 as submitted. Upon roll call the following votes were cast: AYES: Mr. MacDonald, Mr. Huber, Mr. Harper, Mr. Sinha, Mr. Milligan, Mr. Powers, Mr. Smith, Mr. Utter. NAYS: None. The Motion was carried.

CORRESPONDENCE: None.

APPLICATION HEARINGS: There were no formal applications.

ATTORNEY ANNUAL REPORT: Tabled until the next regular meeting.

RESOLUTIONS:

A Motion was made by Mr. Powers, seconded by Mr. Sinha to approve a Resolution of Memorialization in the matter of Beckenthal, block 3004 lot 11, application #02-2015A approved at a hearing held on November 7th, 2016. Upon roll call the following votes were cast: AYES: Mr. Harper, Mr. Sinha, Mr. Powers, Mr. Smith, Mr. Utter. ABSTAIN: Mr. MacDonald, Mr. Huber, Mr. Milligan. NAYS: None. The Motion was carried.

ENGINEER REPORT:

A MOTION was made by Mr. Milligan, seconded by Mr. Huber to approve the Engineer 2016 End of Year report from David Simmons of Harold Pellow & Associates, Inc. Upon roll call the following votes were cast: AYES: All in favor. NAYS: None. ABSTAIN: None. Motion carried.

OTHER BUSINESS:

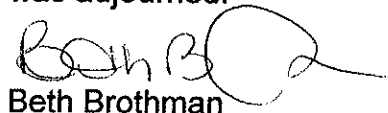
Mr. Utter addressed the necessity for citizen involvement in local government.

The zoning officer briefly reported on the types of zoning applications being reviewed.

PUBLIC PARTICIPATION: None.

ADJOURNMENT:

As there was no further business before the Board, a Motion was made by Mr. Harper and seconded by Mr. MacDonald to adjourn the meeting. All were in favor. The meeting was adjourned.



Beth Brothman
Planning Board Secretary

