

Sandyston Township

Minutes

February 11, 2014

This meeting was opened and called to order at 9:00 am by Mayor MacDonald who stated this meeting was being held in compliance with the Open Public Meetings Act, having been duly advertised.

Roll Call

The clerk was asked to call the roll. Present were: Committeeman George B. Harper, Jr and Mayor Fred MacDonald

Absent: Deputy Mayor William Leppert

Also in attendance: Roy McClain, Betsy Pinzone, Greg Watry, Steve Williamson, Glenn Hull, Hixon Spangenberg

The Mayor invited all to join in the Pledge of Allegiance.

Minutes: The Committee reviewed the regular meeting minutes of **Tuesday, January 14, 2014**. Committeeman Harper made a motion to approve the regular meeting minutes of January 14, 2014, seconded by Mayor MacDonald and unanimously carried.

Tax Collector Report: The Tax Collector's report for the month of **January 2014** was presented with total receipts Month-To-Date of \$323,380.20 and a Year-To-Date total of \$323,380.20. Mayor MacDonald made a motion to approve the Tax Collector's Report, seconded by Committeeman Harper and unanimously carried.

Treasurer's Report: The Treasurer's Report for the month of **January 2014** was presented with a beginning balance of \$1,050,652.83, total receipts of \$465,586.62, and total disbursements of \$696,745.70 leaving an ending balance of \$819,493.75. Mayor MacDonald stated the General Capital Account is \$234,269.77, Animal Control Escrow \$43,082.89, Public Assist Escrow \$3,526.16, Unemployment Escrow \$22,938.79, COAH Trust \$23,475.06, Security Asst. Fund \$18,538.66 and the Small Cities Master \$4,763.91. Mayor MacDonald made a motion to approve the Treasurer's Report, seconded by Committeeman Harper and unanimously carried.

Payment of Vouchers: The bills list for the month **January 2014** was submitted for approval. Committeeman Harper made a motion to approve the bills list for the month of **January** in the amount of \$436,547.52, seconded by Mayor MacDonald and unanimously carried.

Departmental Reports:

Old Business:

Performance Bond: There has been no performance bond posted on Block 1105 Lot 14 (Sandyston Mall); however, they are working to complete the items requested by the Land Use Board. Mayor MacDonald noted no change in progress.

Centurylink: The Clerk stated no new information to date.

In Rem Foreclosure: The Clerk explained the attorney handling the In Rem Foreclosures has notified the Township they have a conflict of interest with two of the foreclosures. Committeeman Harper made a motion to retain the services of Glenn Gavan, Esq., for the two foreclosures, seconded by Mayor MacDonald and unanimously carried.

Streetscape Route 560 – Phase II:

- Status – Mayor MacDonald stated work should begin in the Spring.

New Business:

Amend Personnel Policy: The Committee reviewed the changes made to the personnel policy. Committeeman Harper made a motion to approve the changes, seconded by Mayor MacDonald and unanimously carried.

Use of Building Request: Delaware Valley United Methodist Church 5/9 – 5/10/2014 & 11/5 – 11/8/2014 for craft events. The Committee reviewed the request from Delaware Valley United Methodist Church for use of the meeting hall for this purpose. Committeeman Harper made a motion to approve the request to use the meeting hall for this purpose, seconded by Mayor MacDonald and unanimously carried.

Use of Building Request: Sandyston Township Volunteer Fire Department, 3/8/2014 for Installation Dinner. The Committee reviewed the request from Sandyston Township Volunteer Fire Department for use of the meeting hall for this purpose. Mayor MacDonald made a motion to approve the request to use the meeting hall for this purpose, seconded by Committeeman Harper and unanimously carried.

Blue Light Renewal: A. Hammock - The Committee reviewed the Application for Blue Light Renewal for Albert Hammock (Fireman). Mayor MacDonald made a motion to approve this application for renewal, seconded by Committeeman Harper and unanimously carried.

Blue Light Renewal: C. Fary - The Committee reviewed the Application for Blue Light Renewal for Craig Fary (Fire Police). Mayor MacDonald made a motion to approve this application for renewal, seconded by Committeeman Harper and unanimously carried.

Quotes: Lawn Care Program – Ballfield, Aeration & Overseeding - Ballfield, Lawn Care/Plant Health Program – Municipal Complex. The Committee reviewed the above listed quotes presented by Farmside (Lawn Care Program – Ballfield = \$1,205, Aeration & Overseeding – Ballfield = \$755, Lawn Care/Plant Health Program – Municipal Complex = \$2,685). Mayor MacDonald asked what the prices were for 2013. The Clerk stated the Lawn Care Program – Ballfield \$1,195 and the Lawn Care/Plant Health Program – Municipal Complex \$2,680. Committeeman Harper made a motion to approve all three quotes, seconded by Mayor MacDonald and unanimously carried.

Certified Recycling Professional Services – Shared Service Renewal. The Committee reviewed the renewal of the Shared Service Agreement with Sussex County Municipal Utilities Authority for the Certified Recycling Professional. The Clerk explained since Sandyston Township does not have a Certified Recycling Professional, Sandyston Township will utilize these services offered by Sussex County Municipal Utilities Authority. Committeeman Harper made a motion to approve the renewal of the Shared Service Agreement, seconded by Mayor MacDonald and unanimously carried.

Contract for Deer Carcass Removal – Space Farms. The Committee reviewed the contract for the Deer Carcass Removal in the amount of \$31 per deer carcass that is removed from municipal roads. Mayor MacDonald made a motion to approve this contract, seconded by Committeeman Harper and unanimously carried.

Shared Service Agreement with Hampton Township: Electrical Sub-Code. The Committee reviewed a draft agreement which has been requested by Hampton Township for a Shared Service Agreement for the Electrical Sub-Code. The Clerk stated this agreement is similar to the Shared Service Agreement currently in effect for the Plumbing Sub-Code with Hampton Township. Mayor MacDonald made a motion to approve moving forward with the Shared Service Agreement, seconded by Committeeman Harper and unanimously carried.

Resolutions:

Sandyston Township Resolution

R-16-2014

WHEREAS, the Township of Sandyston has adopted a "Minimum and Maximum Salary and Wage Ordinance"; and

WHEREAS, the Township of Sandyston wishes to establish salaries and wages for the calendar year 2014 within the minimum and maximum ranges established by Township **Ordinance 2014-01**.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that the following employees and officials shall receive the compensation herein set forth, effective

January 1, 2014 and each year thereafter, until amended or repealed. Salaries are hereby established and fixed as the salary to be paid to the officers, and positions of employees, herein set forth. All of the salaries to which the respective incumbents of said offices might otherwise be entitled, except, however, which may be payable by law, or which otherwise may be properly authorized to be paid by this resolution, or another resolution of the Township Committee, to wit:

Mayor	per annum, payable quarterly	\$ 3,500.00
Committeemen	per annum, payable quarterly	\$ 2,600.00
Municipal Clerk	per annum, payable monthly	\$41,913.58
Deputy Clerk	per annum, payable yearly	\$ 1.00
Registrar	per annum, payable monthly	\$ 872.90
Tax Collector	per annum, payable monthly	\$19,579.29
Tax Assessor	per annum, payable monthly	\$14,000.00
Deputy Tax Assessor	per annum, payable quarterly	\$ 500.00
Treasurer	per annum, payable monthly	\$ 5,438.90
CFO	per annum, payable monthly	\$ 7,831.71
Construction Official/ Building Subcode	per annum, payable monthly Shared Service	\$ 20,843.70 \$ 14,000.00
Sec., Bd. of Health	per annum, payable monthly	\$ 1,165.62
Emer. Mgt. Coord.	per annum, payable quarterly	\$ 1,837.43

Animal Control Off.	Shared Service	\$ 2,200.00
(plus \$1.00 per dog license issued payable to Municipal Clerk)		
Dog Pick-Up		\$ 25.00
Dog Boarding Fee (per day)		\$ 25.00
Sec., Const. Off.	per hour, payable monthly	\$ 10.46
Fire Sub-Code Official	per hour, payable monthly (maximum-\$3,000.00 per year)	\$ 28.82
Plumbing Sub-Code Off.	per annum, payable monthly	\$ 6,093.48
	Shared Service	\$ 1,582.00
	Shared Service	\$ 5,000.00
Electrical Sub-Code Off.	per annum, payable monthly	\$ 6,093.48
	Shared Service	\$ 1,847.00
	Shared Service	\$ 7,000.00
Housing Officer	per insp., payable monthly	\$ 35.00
Code Enforc. Off.	per hour, payable monthly (plus mileage)	\$ 31.72
Fire Prevention/Life Hazard	per inspection	\$ 50.00
	Shared Service Agreement	\$ 10,000.00
Road Foreman,	per hour, payable bi-weekly	\$ 25.00
Roadman Sr.	per hour, payable bi-weekly	\$ 21.32
Roadman Jr.	per hour, payable bi-weekly	\$ 16.48
Laborers,	per hour, payable monthly	minimum wage
Temp. Truck Drivers,	per hour, payable monthly	\$ 12.50
Temp. Truck Driver w/CDL	per hour, payable monthly	\$ 15.00
Land Use Administrator/ Planning Bd. Secretary	per annum, payable monthly	\$ 15,300.00
Official Tax Search Off.	100% search fees	
Official Improv. Search Off.	100% search fees	

Vouchers for mileage shall be prepared and submitted monthly. All those eligible for car allowance shall be allowed:
\$0.51 (cents)per mile.

All employees, other than hourly employees, whose appearance is necessary in a court case shall be paid \$20.00 (dollars) per appearance. The hourly employees shall be paid their hourly rate.

The Committee reviewed R-16-2014. Committeeman Harper made a motion to approve R-16-2014, seconded by Mayor MacDonald and unanimously carried.

SANDYSTON TOWNSHIP

R-17-2014

RESOLUTION TO CANCEL 2013 TAXES

WHEREAS, Mr. Gary Webber, Block 1103 Lot 21.01 filed for 100% percent Veterans deduction for the year 2013 and;

WHEREAS, Mr. Gary Webber was awarded 100% Disability by the U.S. Department of Veterans Affairs effective October 2013 and;

WHEREAS, Mr. Gary Webber met all the requirements of the State of New Jersey for the 100% disability exemption for a veteran;

WHEREAS, Mr. Gary Webber passed away on October 28, 2013; and

WHEREAS, Mrs. Jacqueline Webber, meets all the requirements of the State of New Jersey for the 100% disability exemption for the widow of a Veteran; and

WHEREAS, Resolution R-96-2014 was approved and adopted by the Township Committee of the Township of Sandyston on December 17, 2013 to cancel the fourth quarter taxes of 2013 due to qualified 100% disabled veterans exemption; and

WHEREAS, Mrs. Jacqueline Webber has requested a refund of the taxes paid in February, May and August 2013 in the amount of \$3,736.98 in light of her husband's qualification as 100% disabled veteran.

NOW THEREFORE be in resolved by the Sandyston Township Committee of the Township of Sandyston, Sussex County, State of New Jersey that the taxes paid on Block 1103 Lot 21.01 for February, May and August 2013 in the amount of \$3,736.98 be refunded to Mrs. Jacqueline Webber.

BE IT FURTHER RESOLVED that the Tax Assessor and Tax Collector be authorized to make the required correction to the 2014 Tax List.

The Committee reviewed **R-17-2014**. Mayor MacDonald made a motion to approve **R-17-2014**, seconded by Committeeman Harper and unanimously carried.

Sandyston Township Resolution

R-18-2014

BE IT RESOLVED by the Township Committee of the Township of Sandyston, Sussex County and State of New Jersey, the Governing Body of the Township of Sandyston that the Tax Sale Certificates as shown on the attached Tax Foreclosure List now held by the Township of Sandyston be foreclosed by the summary proceedings IN REM, and as described by New Jersey Statutes R.S. 54:5-104.29 et seq., as amended, and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

Tax Foreclosure List

Sch. No.	Cert. No.	Name of Owner as it Appears on Last Tax Duplicate	Description of Land as it Appears on Tax Duplicate and in Certificate of Tax Sale Block, Lot	Date of Tax Sale	Amount of Sale	Amount of Tax Lien's Accruing Subsequent to Tax Sale, including Interest and Costs	Amount to Redeem (Plus Interest, Attorney's Fees and Costs to be Added)	Date of Recording Cert.	Book and Page No. in County Clerk's Office Book, Page
1.	2009-01	Michael A Catalano	Block 502, Lot 30.07	7-9-09	\$1,732.05	\$16,522.26	\$16,254.31	9-10-09	Book 8651, Page 847
2.	2010-01	Drew & Wella	Block 502, Lot 39	4-29-10	\$2,170.78	\$16,673.21	\$18,843.99	5-14-10	Book 8739, Page 413
3.	2010-03	Mary Alice Shortway	Block 502, Lot 53	4-29-10	\$53.70	\$14,640.60	\$14,694.30	5-14-10	Book 8739, Page 415
4.	2009-02	Jean P Crowley	Block 702, Lot 2.11	7-9-09	\$627.83	\$8,426.77	\$9,254.60	9-10-09	Book 8651, Page 848
5.	2009-03	Michael A Crowley Jean P Crowley	Block 702, Lot 2.12	7-9-09	\$851.84	\$8,689.57	\$9,541.41	9-10-09	Book 8651, Page 851
6.	2009-05	Babette Hayes Jeanne Hayes	Block 703, Lot 1.04	7-9-09	\$1,716.13	\$17,714.68	\$19,431.01	9-10-09	Book 8651, Page 853
7.	2010-06	Patrick G Fisher Neil J Roope Thomas Earl Jones Sr	Block 1102, Lot 10.01	4-29-10	\$699.72	\$15,327.67	\$16,027.39	5-14-10	Book 8739, Page 417
8.	2010-12	Holly Ellen K Chadwick William R Chadwick	Block 1801, Lot 25	4-29-10	\$26.59	\$7,017.52	\$7,044.11	5-14-10	Book 8739, Page 421
9.	2009-14	Wesley Leland	Block 1812, Lot 14	7-9-09	\$1,847.27	\$14,833.99	\$16,681.26	9-10-09	Book 8651, Page 859

The Committee reviewed R-18-2014. Mayor MacDonald made a motion to approve R-18-2014, seconded by Committeeman Harper and unanimously carried.

SANDYSTON TOWNSHIP RESOLUTION

R-19-2014

A RESOLUTION TO REDEEM TAX SALE CERTIFICATE 2012-14

WHEREAS, Jessica M. Caruso, Tax Collector, has received \$2,351.40 from Lynn Letchko for the redemption of Tax Sale Certificate 2012-14 on Block 1703 Lot 8 and is requesting that \$2,351.40 be refunded to the lienholder FWDSL & Associates, 5 Cold Hill Road South #11, Mendham, NJ 07945.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$2,351.40 for the redemption of Tax Sale Certificate 2012-14 on Block 1703, Lot 8 to the lien holder FWDSL & Associates, 5 Cold Hill Road South #11, Mendham, NJ 07945.

The Committee reviewed R-19-2014. Mayor MacDonald made a motion to approve R-19-2014, seconded by Committeeman Harper and unanimously carried.

SANDYSTON TOWNSHIP RESOLUTION

R-20-2014

A RESOLUTION TO REDEEM TAX SALE CERTIFICATE 2012-15

WHEREAS, Jessica M. Caruso, Tax Collector, has received \$8,193.67 from Lynn Letchko for the redemption of Tax Sale Certificate 2012-15 on Block 1703 Lot 9 and is requesting that \$8,193.67 plus a premium of \$3,000.00 which was paid at tax sale, for a total of \$11,193.67 be refunded to the lien holder, US Bank Cust for Crestar Capital, LLC, TLGS – 2 Liberty Place, 50 S 16th St, Suite 1950, Philadelphia, PA 19102.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$8,193.67 plus a premium of \$3,000.00 which was paid at tax sale, for a total of \$11,193.67 for the redemption of Tax Sale Certificate 2012-15 on Block 1703, Lot 9 to the lien holder US Bank Cust for Crestar Capital, LLC, TLSG – 2 Liberty Place, 50 S 16th St, Suite 1950, Philadelphia, PA 19102.

The Committee reviewed **R-20-2014**. Mayor MacDonald made a motion to approve **R-20-2014**, seconded by Committeeman Harper and unanimously carried.

SANDYSTON TOWNSHIP RESOLUTION

R-21-2014

THE TOWNSHIP OF SANDYSTON AUTHORIZES THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY BOARD OF COMMISSIONERS FOR THE PROVISION OF CERTIFIED RECYCLING PROFESSIONAL SERVICES TO CERTIFY AND SUBMIT THE 2013 RECYCLING TONNAGE REPORT TO NJDEP

WHEREAS, the Sussex County Municipal Utilities Authority (hereinafter “SCMUA”), among other things, employs a District Recycling Coordinator as the designated operating agency within Sussex County as provided in the Sussex County District Solid Waste Management Plan; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1, et. seq.) (hereinafter, “the Act”) provides that local units of government may enter into a contract to provide or receive any service that either local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating units (N.J.S.A. 40A:65-4); and

WHEREAS, the Township of Sandyston will prepare the 2013 Township of Sandyston Recycling Tonnage Report; and

WHEREAS, the Township of Sandyston has requested the services of the SCMUA in the form of the District Recycling Coordinator as a Certified Recycling Professional to certify and submit the required 2012 Township of Sandyston Recycling Tonnage Report to NJDEP by April 30, 2014; and

WHEREAS, SCMUA has the qualified staff to certify the Recycling Tonnage Report prepared by the Township of Sandyston and electronically submit it to NJDEP on behalf of the Township of Sandyston under the terms and conditions set forth in the Shared Services Agreement.

NOW THEREFORE, BE IT RESOLVED, by the Township of Sandyston, in the County of Sussex, and State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute a Shared Services Agreement with the Sussex County Municipal Utilities Authority Board of Commissioners, a copy of which is attached hereto, for the provision of Certified Recycling Professional Services to certify and submit the 2013 Recycling Tonnage Report to NJDEP.
2. This Resolution shall take effect immediately.

The Committee reviewed **R-21-2014**. Mayor MacDonald made a motion to approve **R-21-2014**, seconded by Committeeman Harper and unanimously carried.

SANDYSTON TOWNSHIP RESOLUTION

A RESOLUTION TO REDEEM TAX SALE CERTIFICATE 2013-010

WHEREAS, Jessica M. Caruso, Tax Collector, has received \$8,193.67 for the redemption of Tax Sale Certificate 2013-010 on Block 2602 Lot 8 and is requesting that \$8,270.95 plus a premium of \$5,800.00 which was paid at tax sale, for a total of \$14,070.95 be refunded to the lien holder, John Lami 307 West Shore Trail, Sparta, NJ 07871.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$8,270.95 plus a premium of \$5,800.00 which was paid at tax sale, for a total of \$14,070.95 for the redemption of Tax Sale Certificate 2013-010 on Block 2602, Lot 8 to the lien holder John Lami 307 West Shore Trail, Sparta, NJ 07871.

The Committee reviewed R-22-2014. Mayor MacDonald made a motion to approve R-22-2014, seconded by Committeeman Harper and unanimously carried.

Ordinances:

SANDYSTON TOWNSHIP ORDINANCE

2014-01

AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF SANDYSTON AND TO PROVIDE THE METHOD FOR THE PAYMENT OF ANNUAL SALARY INCREMENTS IN THE DISCRETION OF THE TOWNSHIP COMMITTEE

BE IT ORDAINED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, as follows:

Section 1. The ordinance shall be known as "The Minimum and Maximum Salary and Wage Ordinance".

Section 2. All ordinances inconsistent with this ordinance, shall be, and are hereby repealed.

<u>Position</u>	<u>Minimum Annual Salary</u>	<u>Maximum Annual Salary</u>
Mayor	\$ 3,000.00	\$ 4,600.00
Committeemen	\$ 2,600.00	\$ 4,000.00
Municipal Clerk	\$27,000.00	\$46,000.00
Deputy Clerk	\$ 1.00	\$ 1.00
Registrar	\$ 500.00	\$ 1,000.00
Tax Collector	\$15,000.00	\$25,000.00
Assessor	\$11,000.00	\$24,000.00
Deputy Tax Assessor	\$ 50.00	\$ 4,500.00
Chief Financial Officer	\$ 5,000.00	\$15,000.00
Treasurer	\$ 5,000.00	\$15,000.00
Sec. To Bd. Health	\$ 700.00	\$ 1,500.00
Emergency Management Coord.	\$ 800.00	\$ 2,600.00

Animal Control Officer	\$ 1,500.00	\$ 4,000.00
(\$1.00 per dog license issued payable to Municipal Clerk)		
Dog Pick-Up		\$ 25.00
Dog Boarding Fee (per day)		\$ 25.00
Const./Bldg. Sub-Code	\$15,000.00	\$25,000.00
(plus mileage)		
Sec. To Cons. Official (per hour)	\$ 9.00	\$ 16.00
Fire Sub-Code Official (per hour)	\$ 20.00	\$ 50.00
(plus mileage)		
Plumb. Sub-Code Official	\$ 3,500.00	\$ 6,500.00
(plus mileage)		
Electrical Sub-Code Official	\$ 3,500.00	\$ 6,500.00
Housing Officer Per Inspection	\$ 35.00	\$ 35.00
(plus mileage)		
Code Enforcement Official	\$ 20.00	\$ 35.00
(plus mileage)		
Fire Prev./Life hazard Per Inspection	\$ 40.00	\$ 60.00
Shared Service Agreement	\$ 7,000.00	\$12,000.00
Road Foreman, hourly	\$ 16.00	\$ 33.00
Roadman, Senior Employee (hourly)	\$ 12.00	\$ 24.00
Roadman, Junior Employee (hourly)	\$ 10.00	\$ 22.00
Laborers, per hour, monthly	minimum wage	
Temporary Truck Driver per hour	\$ 11.00	\$ 18.00
Temporary Driver with CDL	\$ 11.00	\$ 15.00
Planning Board Secretary	\$10,500.00	\$20,000.00
Land Use Administrator	\$12,000.00	\$20,000.00
Tax Search Officer	100% of all search fees	
Official Improvement Search	100% of all search fees	

Vouchers for mileage shall be prepared and submitted monthly. All those eligible for car allowance, shall be allowed \$.51 per mile.

All employees whose appearance is necessary in a court case shall be paid \$20.00 per appearance.

This ordinance shall take effect after publication and passage according to law.

The Committee reviewed **Ordinance 2014-01**. Mayor MacDonald made a motion to open the meeting to the meeting to the public for comment on Ordinance 2014-01, seconded by Committeeman Harper and unanimously carried. There being no comment from the public, Committeeman Harper made a motion to close the meeting to the public, seconded by Mayor MacDonald and unanimously carried. Committeeman Harper made a motion to approve Ordinance 2014-01, seconded by Mayor MacDonald and unanimously carried. Roll Call Vote followed: Ayes: Harper, MacDonald; Nays: 0; Abstain: 0; Absent: Leppert.

Correspondence:

Mayor MacDonald stated he is waiting for the County Administrator to return his phone call to schedule time to meet with him regarding the County-Wide 911 Dispatching.

Committeeman Harper noted the correspondence received from Blue Ridge Rescue Squad and requested a letter be sent to them informing them their annual donation was increased slightly.

Open Meeting To Floor:

Mayor MacDonald made a motion to open the meeting to the floor, seconded by Committeeman Harper and unanimously carried.

Glenn Hull, Layton, came forward and stated for the record he is not against the sidewalk and he is not against Streetscape II.

Mr. Hull asked the Committee when Sandyston Township was aware they needed easements for the project. Committeeman Harper stated the Township was advised by Harold Pellow, engineer for the project, but did not know when specifically the Township was advised. Committeeman Harper stated Sandyston Township does not correspond directly with the State as this is handled by Harold Pellow. Mr. Hull asked if easements were ever discussed at the beginning of the project. Committeeman Harper stated Harold Pellow handled all the details in the engineering. Mr. Hull asked if the Committee had attended any meetings where easements were discussed. Committeeman Harper stated an on-site meeting was held by Mr. Pellow and the propertyowners in which he also attended and the discussion of easements centered around Mr. Kylish at that time.

Mr. Hull asked if the County had ever discussed easements with the Township. Committeeman Harper stated everything goes through Mr. Pellow.

Mr. Hull asked if the Township ever had any meeting or phone call with the County regarding easements. Committeeman Harper stated he is not qualified to discuss those details and that would be handled by Harold Pellow.

Mr. Hull stated the Committee has stated the State informed the Township that the Township would lose the grant if easements were not obtained and when did the Township find that out. Committeeman Harper stated we were informed by Mr. Pellow that the State would not pay for anything outside the right-of-way and that information was provided to the Township by Mr. Pellow.

At this time, Mayor MacDonald stated due to the fact that Mr. Hull's questions involve the easements for Phase II, it is his understanding that this matter is still an ongoing court case and therefore, on the advice of counsel, no more comments would be made until the court case is completely settled.

Mr. Hull asked the Committee if the Township could have passed the jurisdictional agreement with Sussex County if the condemnation proceeding was not initiated against his son. Mayor MacDonald stated, at this time there would be no comment.

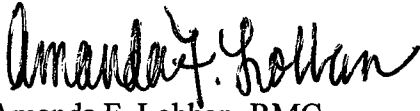
Mayor MacDonald made a motion to close the meeting to the public, seconded by Committeeman Harper and unanimously carried.

Coming up:

Township Meeting:	Thursday, March 11, 2014 at 9:00 am
Planning Board:	Monday, March 3, 2014 at 7:00 pm
Recreation Meeting:	Thursday, January 28, 2014 at 6:30 pm
Seniors Meeting:	Tuesday, March 4, 2014 at 12:00 pm

Adjournment: Mayor MacDonald made a motion to close the meeting at 9:20 am, seconded by Committeeman Harper and unanimously carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amanda F. Lobban".

Amanda F. Lobban, RMC
Municipal Clerk