

SANDYSTON TOWNSHIP

Minutes

December 12, 2017

This meeting was opened and called to order at 7:00 pm by Mayor Fred MacDonald who stated this meeting was being held in compliance with the Open Public Meetings Act, having been duly advertised.

Roll Call

The clerk was asked to call the roll. Present were: Committeeman George B. Harper, Jr.; Deputy Mayor Kamala M. Hull; Mayor Fred MacDonald

Also in attendance: Jessica M. Caruso, CFO/CTC; Marie & Wilbur Rath; Louie Frato; Jenna Valleau; Stan Dutkus; Tom & Nan Horsfield; Keith Utter; Steve Williamson; Glenn Hull

The Mayor MacDonald invited all to join in the Pledge of Allegiance.

Salary & Wage Workshop: The Committee discussed the current salaries of township employees. Committeeman Harper stated he did an analysis of the projections for inflation on a national level and particularly the New Jersey level over the last twelve months and stated inflation is currently 2.05%. Committeeman Harper stated a 2% or a 2.5% raise would amount to a .5% or less raise for employees. Committeeman Harper also discussed the Resolution on the agenda (R-80-2017) where we are cancelling \$161,724.79 to surplus. Committeeman Harper stated of the over \$161,000 being cancelled to surplus, \$120,000 is variable including fuel (fuel prices fluctuate throughout the year), Court, roads (very light winter, almost no overtime, salt) construction, planning and zoning. Committeeman Harper stated due to the variables of these portions of the budget he did not suggest slashing those areas. Committeeman Harper stated with inflation being 2.05%, a 3% raise would result in a less than 1% raise to the employees. Committeeman Harper stated one of the reasons the Township is able to cancel over \$161,000 to surplus is because of the employees, who all but three people are part-time employees. Committeeman Harper also discussed the salary for Deputy Clerk and explained a raise has been neglected for the Deputy Clerk. Committeeman Harper stated the Deputy Clerk position is capped at \$5,000 and we do not usually give a raise for the Deputy Clerk as this person also has other jobs in the township, but felt this position was due a raise and tried to determine the best way to handle this situation. Committeeman Harper suggested the raise for the Deputy Clerk be included the Construction Secretary raise (amounting to approximately \$150).

The Committee reviewed the Salary & Wage Resolution, reviewing areas where the raise would not apply. Committeeman Harper also suggested a raise to the Mayor and Committee salary and stated the salary was increased 2% in 2016 after many years of no increase. The Committee also reviewed the reimbursement for mileage and found 2017 rate is 53.5 cents per mile.

Committeeman Harper made a motion for a 3% raise for employees, excluding shared services, deputy tax collector, code enforcement (new hire), and raise fuel reimbursement to 53.5 cents per mile, seconded by Mayor MacDonald and unanimously carried. A Roll Call Vote followed: Ayes: Harper, Hull, MacDonald (3); Nays (0); Absent (0); Abstain (0)

Minutes: The Committee reviewed the regular meeting minutes of **November 14, 2017**. Deputy Mayor Hull made a motion to approve the regular meeting minutes for November 14, 2017, seconded by Mayor MacDonald and unanimously carried.

Tax Collector Report: The Tax Collector Report was presented for the month of **November 2017** with total receipts Month-To-Date of \$980,933.94 and a Year-To-Date total of \$5,670,208.97. Mayor MacDonald made a motion to accept the Tax Collector's Report as submitted, seconded by Deputy Mayor Hull and unanimously approved.

Treasurer's Report: The Treasurer's Report for the month of **November 2017** was presented with a beginning balance of \$1,649,115.04 total receipts of \$1,066,897.39 and total disbursements of \$778,281.16 leaving an ending balance of \$1,937,731.27. Mayor MacDonald read the following balances: General Capital Account \$53,611.05, Animal Control Escrow \$11,551.88, Public Assist Escrow \$3,544.81, Unemployment Escrow \$25,930.62, COAH Trust \$41,091.96, Security Asst. Fund \$18,636.43 and the Small Cities Master \$4,789.08. Mayor MacDonald made a motion to approve the Treasurer's Report, seconded by Committeeman Harper and unanimously approved.

SANDYSTON TOWNSHIP

R-68-2017

RESOLUTION APPROVING TERMS OF THE SETTLEMENT AGREEMENT AND RELEASE AND AUTHORIZING THE MAYOR OF SANDYSTON TOWNSHIP TO SIGN THE SETTLEMENT AGREEMENT AND RELEASE IN THE MATTER OF MID-AMERICAN SALT LLC VS. TOWNSHIP OF SANDYSTON (Case No. 2:17-cv-04262-SDW-LWD)

WHEREAS, on or about June 13, 2017, a complaint was filed against Sandyston and other New Jersey municipalities and entities – which was subsequently amended on June 23, 2017 – in the matter captioned Mid-American Salt, LLC v. Morris County Cooperative Pricing Council, et al., No. Case No. 2:17-cv-04262-SDW-LWD pending in the United States District Court for the District of New Jersey; and

WHEREAS, the Township of Sandyston filed responsive pleadings; and

WHEREAS, on Thursday, November 16, 2017, the parties discussed and proposed the terms of the Settlement Agreement and Release; and

WHEREAS, the parties agree that in exchange for the payment of \$3,000 (three thousand dollars), to be made within 60 days of the date of the Settlement Agreement, Sandyston is relieved of any obligation it had or may have had to purchase rock salt from Mid-American Salt, LLC; and

WHEREAS, within five (5) business days of Sandyston's payment to Mid-American Salt, LLC of the total amount due of \$3,000 (three thousand dollars), made payable to Mid-American Salt, LLC, and execution of the Stipulation and Order of Dismissal, Mid-American Salt will file a Stipulation and Order of Dismissal dismissing the action against Sandyston with prejudice and without costs.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Sandyston hereby approves of the terms as outlined in the Settlement Agreement and Release which reflects the settlement reached between all parties in the above-captioned matter and authorizes payment of \$3,000 (three thousand dollars) to be made within 60 days of the date of the Settlement Agreement and Release made payable to Mid-American Salt, LLC.

BE IT FURTHER RESOLVED, the Township Committee of the Township of Sandyston hereby authorizes the Mayor of the Township of Sandyston to sign the Settlement Agreement and Release and return same to the Township Attorney where it will be filed with the United States District Court, District of New Jersey.

BE IT FURTHER RESOLVED, a copy of the fully executed Settlement Agreement and Release as well as the Stipulation and Order of Dismissal will be affixed to this Resolution upon being duly filed with the United States District Court, District of New Jersey.

The Committee reviewed **R-68-2017**. Committeeman Harper explained much of this matter was discussed in executive session because it was litigation. Committeeman Harper stated Mid-American Salt, LLC sued entities affiliated with Morris County Cooperative Pricing Council due to estimated quantity amounts received for the purchase of salt. Committeeman Harper stated the estimated quantity sheets were provided as an estimate, not a promise to purchase salt. Committeeman Harper explained that due to the light winter, the municipalities did not purchase the amount of salt estimated. Committeeman Harper also explained that this lawsuit was filed in Federal Court and the Morris County Cooperative Pricing Council did not litigate this matter in Court, rather leaving each entity to fight for themselves. Committeeman Harper explained that if we fought this matter in Federal Court, our legal fees would well surpass \$3,000 and our Township Attorney worked very hard to negotiate the matter to a reasonable amount. Committeeman Harper stated as a result of this lawsuit, Sandyston Township has decided to discontinue our agreement with Morris County Cooperative Pricing Council and continue to utilize the Sussex County Cooperative for the purchase of salt.

Committeeman Harper made a motion to approve **R-68-2017**, seconded by Mayor MacDonald and unanimously carried.

Payment of Vouchers: The bills list was submitted for approval in the amount of \$270,980.94. Committeeman Harper made a motion to approve the bills, seconded by Deputy Mayor Hull and unanimously approved.

Departmental Reports: The Committee reviewed the departmental reports. Committeeman Harper thanked the road department for their hard work.

Old Business:

Green Acres: Deeds of Devita Road: The Clerk provided an update regarding the sale of three properties to Green Acres which are on Devita Road. Per a recent email from Louis Crescitelli, Chief of Staff for Assemblyman Parker Space, received word that the DEP is receptive to the bill and suggested further revisions to aid in acquisitions of property. The Clerk reminded those in attendance this bill will be narrowly tailored to read in circumstances where the municipality has acquired property through foreclosure (the not paying of property taxes, etc.) and the municipality is selling a property for Open Space, the entity buying the property from the government (State/Green Acres, County, etc) is not subject to maintenance clause where an association has not yet been formed or those associations were active but now do not exist. The Clerk stated the email from Mr. Crescitelli informs the Township this bill proposal will be presented on the first day of the new session and ask our legislators to find bi-partisan support. The Clerk stated this work is being done in an effort to save the \$70,000 which Sandyston Township will receive from the sale of the three properties on Devita Road to the State of New Jersey/Green Acres.

Tri-State Steel Fabricators, Inc.: The Clerk explained the grant paperwork has been submitted to New Jersey Economic Development Authority for the reimbursement of the fees for ADR Environmental and our Township Attorney relating to the Preliminary Assessment grant for Tri-State Steel. The Clerk also stated the paperwork for the Site Investigation grant through the Hazardous Discharge Site Remediation Fund has been submitted to the Department of Environmental Protection for review.

In Rem Foreclosure of Properties: The Clerk stated the *In Rem* Foreclosures for Catalano, Farino and Georginis are progressing. The Clerk explained the proper paperwork has been filed and will progress through a series of steps which are performed by the Township Attorney and soon these properties will be advertised showing pertinent information pertaining to the *In Rem*.

Sign Ordinance/Temporary Sign Ordinance: The Clerk stated Mr. Eberhardt was to attend the December Planning Board meeting for a discussion on this matter.

New Business:

Sandyston Recreation: Jenna Valleau, President: Mrs. Valleau came forward to thank several people and seek permission to proceed with a new initiative. Mrs. Valleau thanked the Township Committee for their continued support, especially Deputy Mayor Hull, who is the Recreation Liaison and attends every meeting and helps out with events. Mrs. Valleau thanked Louie Frato and Vince Knoll and members of the Sandyston Township Volunteer Fire Department for their assistance with the Gobble Hobble. Mrs. Valleau stated that there were approximately 500 people in attendance for the Gobble Hobble and felt the event would not have run as smooth if it were not for their help and efforts. Mrs. Valleau thanked the Road Department, Roy McClain and Joseph Haggerty for their help keeping the facilities clean and ready for use. Mrs. Valleau stated they have many visitors during the course of the year for soccer and never have had a complaint and thanked them for their help. Mrs. Valleau offered her thanks to Amy Lobban, Clerk, for her availability and help during the year. Mrs. Valleau stated the Clerk has made herself available to meet on Saturday and Sunday mornings, and can be called at any time and is always a big support. Mrs. Valleau wanted the Committee to know how much the Clerk does outside the realm of her contracted hours with the Township to support Recreation.

Mrs. Valleau stated some goals Recreation has for 2018 is to provide better communication and to work with the Sandyston Seniors and do some outreach with more than just parents and students of the school. Mrs. Valleau has also been contacted by a resident who wishes to donate a playground for the municipal building property. Mrs. Valleau asked for permission to proceed with this discussion with this resident and the appropriate members of the Township to get the ball rolling.

Committeeman Harper made a motion to approve Sandyston Recreation move forward with discussions on the donation and installation of a donated playground for the municipal building property.

Committeeman Harper took a moment to thank Mrs. Valleau for her leadership with Sandyston Recreation and expressed how important it is to have community leaders such as Mrs. Valleau involved with Recreation. Mrs. Valleau thanked the Committee, and also wished to thank the many Sandyston residents who volunteer their time to help with the Gobble Hobble 5K who stepped up to help with this event.

Year End Report – Harold E. Pellow & Associates, Inc: The Committee reviewed the Year End Report submitted by Harold E. Pellow & Associates, Inc.

Hepatitis B. Vaccination Letter of Understanding 2018: The Clerk explained the Township pays for the Hepatitis B. Vaccination for residents who are volunteers with Sandyston Township Volunteer Fire Department and Blue Ridge Rescue Squad. Mayor MacDonald made a motion to approve the Letter of Understanding for 2018, seconded by Deputy Mayor Hull and unanimously carried.

Draft Vacant/Abandoned Properties Ordinance: The Clerk stated the Ordinance is still being worked on by the Township Attorney.

Shared Service Agreement:

- **Land Use Administrator (Andover Borough):** The Clerk stated this agreement represents a 2% increase over 2017. Committeeman Harper made a motion to approve the shared service agreement with Andover Borough, seconded by Mayor MacDonald and unanimously carried.

- **Construction Official (Branchville Borough):** The Committee reviewed the shared service agreement with the Borough of Branchville for the Building Inspector, Building Sub-Code and Construction official. Mayor MacDonald made a motion to approve this shared service agreement, seconded by Committeeman Harper and unanimously carried.
- **Qualified Purchasing Agent (Stillwater Township):** The Clerk explained, with the discontinued agreement with Morris County Cooperative Pricing Council, this shared service agreement with Stillwater Township is on an as needed basis and opens up more possibilities for the Township with regard to purchasing. Committeeman Harper explained the Township is not required to have a Qualified Purchasing Agent; however, felt the this is beneficial in the preparation of bid packets and negotiation of quotes and contracts when needed, especially with our exit from the Morris County Cooperative Pricing Council. The Clerk stated the bid threshold for the Township with a Qualified Purchasing Agent is \$40,000 vs. \$17,500 without. The Clerk also stated we always work to secure multiple quotes on purchases, which in this case is 15% of the bid threshold (\$6,000 with a Qualified Purchasing Agent vs. \$2,625 without). Deputy Mayor Hull made a motion to approve the shared service agreement for the Qualified Purchasing Agent, seconded by Mayor MacDonald and unanimously carried.
- **Truck Washing Agreement Renewal:** The Committee reviewed the Shared Service Agreement Renewal for Truck Washing with Hampton Township utilized on an as needed basis. Mayor MacDonald made a motion to approve the shared service agreement for truck washing, seconded by Deputy Mayor Hull and unanimously carried.

Application for Firefighter: R. Miller: The Committee reviewed the application for firefighter for the Sandyston Township Volunteer Fire Department submitted by Russell Miller, who was approved at the December fire department meeting. Mayor MacDonald made a motion to approve the application, seconded by Deputy Mayor Hull and unanimously carried.

Adult Yoga by Julie Lain-Trilling, Fridays 1/5/2018 – 5/25/2018; Kids Yoga by Julie Lain-Trilling, Fridays 1/5/2018 – 3/16/2018; Kids Yoga by Julie Lain-Trilling, Thursdays if needed 1/4/2018 – 3/15/2018 and Free Yoga Class 1/4/2018: The Clerk explained the Yoga program offered with Sandyston Recreation has taken off and these requests are for adult and kid yoga for Fridays. The Clerk stated that Thursdays would only be used if there are too many people signed up for one class. The Clerk also noted a free class is being offered for January 4, 2018. Mayor MacDonald made a motion to approve the use of the meeting hall for this purpose, seconded by Deputy Mayor Hull and unanimously carried.

Resolutions:

SANDYSTON TOWNSHIP

R-69-2017

A RESOLUTION PROVIDING FOR THE PURCHASE OF ROAD SALT AND ROAD GRITS FOR THE TOWNSHIP OF SANDYSTON

WHEREAS, the County of Sussex advertised and received bids for rock salt and snow grits; and

WHEREAS, the bids received allowed for vendors to extend their pricing to municipalities within the County of Sussex through a State Regulated County Contract Purchasing System; and

WHEREAS, the following vendor was awarded a contract for **rock salt** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**Morton Salt
123 North Wacker Drive
Chicago, IL 60606-1743**

WHEREAS, the manufacturer has been awarded the County Contract at the price of **\$52.32** per tonnage of rock salt, with such price good through **July 31, 2018**; and

WHEREAS, the following vendor was awarded a contract for **snow grit** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**284 Aggregates LLC
10 Route 284
Sussex, NJ 07461**

WHEREAS, the manufacturer has been awarded the County Contract at the price of **\$11.00** per tonnage of snow grit, with such price good through **July 31, 2018**; and

WHEREAS, the following vendor was awarded a contract for **snow grits** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**Stovola Construction Materials
175 Drift Road
Tinton Falls, NJ 07724**

WHEREAS, the manufacturer has been awarded the County Contract at the price of **\$9.17** per tonnage of snow grit, with such price good through **July 31, 2018**; and

WHEREAS, the following vendor was awarded a contract for **snow grits** through the County Contract Purchasing System and the vendor has extended their pricing to municipalities, thereby affording the Township of Sandyston the opportunity of direct purchase without competitive bidding:

**Eastern Concrete Materials
3620 Route 23, North
Hamburg, NJ 07419**

WHEREAS, the manufacturer has been awarded the County Contract at the price of **\$10.66** per tonnage of snow grit, with such price good through **July 31, 2018**; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Township of Sandyston does hereby approve the purchase of rock salt from Morton Salt. at the Sussex County price of **\$52.32** per ton through July 31, 2018; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from 284 Aggregates LLC, at the Sussex County price of **\$11.00** per ton through July 31, 2018; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from Stavola Construction Materials., at the Sussex County price of **\$9.17** per ton through July 31, 2018; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Sandyston does hereby approve the purchase of snow grit from Eastern Concrete Materials at the Sussex County price of **\$10.66** per ton through July 31, 2018.

The Committee reviewed **R-69-2017**. Committeeman Harper made a motion to approve **R-69-2017**, seconded by Mayor MacDonald and unanimously carried.

**SANDYSTON TOWNSHIP
R-70-2017**

A RESOLUTION TO FIX A TIME AND DATE FOR THE ANNUAL REORGANIZATION MEETING

WHEREAS, the Township of Sandyston, County of Sussex, State of New Jersey has a Township Committee form of government; and

WHEREAS, the members of the governing body are elected for terms commencing January 1; and

WHEREAS, the governing body utilizes N.J.S.A. 40:45A-1 to fix the date and time of its annual reorganization meeting; and

WHEREAS, the Reorganization Meeting Agenda to be followed, more or less, by the Sandyston Township Committee is as listed below:

- Call to Order & Opening Statement
- Roll Call
- Flag Salute
- Certification of Election
- Oath of Office
- Nomination of Mayor
- Oath of Office for Mayor
- Nomination for Deputy Mayor
- Oath of Office for Deputy Mayor
- Oath of Office administered to other officials
- Adoption of Appropriate Resolutions with respect to appointment of Mayor and Deputy Mayor, adoption of temporary budget of 26.25% of the 2017 budget for the 2018 year, appointment of professionals, authority for tax assessor and municipal attorney to defend tax appeals and correct assessments, staff and board appointments, insurance fund, fix rate of interest for delinquent taxes, authority for tax collector to conduct annual tax sale, cancel all underpayments/overpayments \$5.00 or less, schedule of annual meeting dates
- Adjournment

THEREFORE, BE IT RESOLVED, in compliance with the State of New Jersey Open Public Meetings Act P.L. 1975 C.231, publication of this document is to be considered official advance notice that the Township of Sandyston, County of Sussex and State of New Jersey, will hold their annual Reorganization Meeting at **9:00 am** on **Monday, January 1, 2018**, at the Sandyston Township Municipal Building meeting room, 133 Route 645, Sandyston, NJ 07826.

The Committee reviewed **R-70-2017**. Mayor MacDonald made a motion to approve **R-70-2017**, seconded by Deputy Mayor Hull and unanimously carried.

**SANDYSTON TOWNSHIP
R-71-2017**

A RESOLUTION FOR THE TOWNSHIP OF SANDYSTON TO ENTER SHARED SERVICE AGREEMENT WITH THE BOROUGH OF ANDOVER FOR THE SERVICES OF THE LAND USE ADMINISTRATOR, PLANNING BOARD SECRETARY AND ZONING OFFICER

WHEREAS, THE TOWNSHIP OF SANDYSTON, a municipal corporation of the State of New Jersey and **BOROUGH OF ANDOVER**, a municipal corporation of the State of New Jersey desire to enter into this Shared Services Agreement for the services of the Land Use Administrator, Planning Board Secretary and Zoning Officer in accordance with N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the Borough of Andover is hereby designated as the agent of the Township of Sandyston, to furnish a Land Use Administrator, Planning Board Secretary and Zoning Officer; and

WHEREAS, said Shared Service Agreement shall be for a period of one year, beginning on or about **January 1, 2018** and terminating on **December 31, 2018**; and

THEREFORE, BE IT RESOLVED the Township Committee of the Township of Sandyston hereby agrees to enter into the shared service agreement for the provision of Land Use Administrator, Planning Board Secretary and Zoning Officer services in accordance with N.J.S.A. 40A:65-1 et seq. in the form attached hereto.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Sandyston hereby authorizes the Mayor and Municipal Clerk to execute said Shared Service Agreement on behalf of the Township Committee of the Township of Sandyston. A copy of the Shared Service Agreement and this Resolution will be placed on file in the office of the Municipal Clerk.

The Committee reviewed **R-71-2017**. Mayor MacDonald made a motion to approve **R-71-2017**, seconded by Deputy Mayor Hull and unanimously carried.

SANDYSTON TOWNSHIP

R-72-2017

**RESOLUTION – AGREEMENT: SHARED SERVICES – TOWNSHIP OF SANDYSTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY
TO UTILIZE THE VEHICLE WASHING EQUIPMENT OF THE HAMPTON TOWNSHIP PUBLIC WORKS DEPARTMENT**

Be it and it is hereby resolved by the Sandyston Township Committee that the Mayor and Township Clerk are hereby authorized to execute on behalf of the Township Committee of the Township of Sandyston the following shared services agreement with the Township of Hampton as permitted by N.J.S.A. 4-8:A-1, et seq.: for the utilization of the Vehicle Washing Equipment of the Hampton Township Public Works Department from January 1, 2018 through December 31, 2018.

The Committee reviewed **R-72-2017**. Mayor MacDonald made a motion to approve **R-72-2017**, seconded by Deputy Mayor Hull and unanimously carried

SANDYSTON TOWNSHIP RESOLUTION

R-73-2017

A RESOLUTION FOR THE RENEWAL OF LIQUOR LICENSES

WHEREAS, the Alcohol Beverage Control Law provides for an issuing authority in each municipality for the purposes of issuing, renewing, and transferring retail liquor licenses and encouraging that law, ABC rules and regulations and local ordinances pertaining to the control of alcoholic beverages; and

WHEREAS, the Alcohol Beverage Control Law entrusts the governing body of the municipality to assume the role of the issuing authority; and

WHEREAS, application must be made annually for renewal of all retail licenses; and

WHEREAS, all fees have been paid by Licensee; and

WHEREAS, Clearance Certificate(s) for Renewal are in the possession of the Municipal Clerk for the retail alcoholic beverage license holder listed below; and

WHEREAS, the liquor license listed below is currently inactive; and

WHEREAS, upon the renewal of the below liquor license, per the Final Conclusion and Order Imposing Suspension effective November 3, 2017 and letter from the Division of Alcoholic Beverage Control, Deputy Attorney General Andrew Sapolnick of Enforcement dated November 27, 2017, this liquor license will be turned over to the New Jersey State Police until such time the Order is lifted.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that the following applications be approved for renewal for 2017-2018 licensing term:

NAME	LICENSE #	TRADING AS
3 Cheers, LLC	1917-33-001-008	

BE IT FURTHER RESOLVED this liquor license will be turned over to the New Jersey State Police per the Final Conclusion and Order Imposing Suspension effective November 3, 2017 and letter from the Division of Alcoholic Beverage Control, Deputy Attorney General Andrew Sapolnick of Enforcement dated November 27, 2017, until such time the Order is lifted.

The Committee reviewed **R-73-2017**. Mayor MacDonald made a motion to approve **R-73-2017**, seconded by Deputy Mayor Hull and unanimously carried

Sandyston Township Resolution
R-74-2017

WHEREAS, the Township of Sandyston has adopted a "Minimum and Maximum Salary and Wage Ordinance"; and

WHEREAS, the Township of Sandyston wishes to establish salaries and wages for the calendar year **2018** within the minimum and maximum ranges established by Township Ordinance 2017-01.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that the following employees and officials shall receive the compensation herein set forth, effective **January 1, 2018**, until amended or repealed. Salaries are hereby established and fixed as the salary to be paid to the officers, and positions of employees, herein set forth. All of the salaries to which the respective incumbents of said offices might otherwise be entitled, except, however, which may be payable by law, or which otherwise may be properly authorized to be paid by this resolution, or another resolution of the Township Committee, to wit:

Mayor	per annum, payable quarterly	\$ 3,700.00
Committeemen	per annum, payable quarterly	\$ 2,775.00
Municipal Clerk	per annum, payable monthly	\$45,813.40
Deputy Clerk	per annum, payable monthly	\$ 5,000.00
Registrar	per annum, payable monthly	\$ 954.12
Tax Collector	per annum, payable monthly	\$21,401.04
Tax Assessor	per annum, payable monthly	\$16,809.60
Deputy Tax Assessor	per annum, payable quarterly	\$ 500.00
Treasurer	per annum, payable monthly	\$ 4,822.25
CFO	per annum, payable monthly	\$ 8,560.40
Construction Official/ Building Subcode	per annum, payable monthly	\$ 19,824.82
	Shared Service (Montague)	\$ 14,000.00
	Shared Service (Hampton)	\$ 38,000.00
	Shared Service (Branchville)	\$ 10,500.00

Sec., Bd. of Health	per annum, payable monthly	\$ 1,232.35
Emer. Mgt. Coord.	per annum, payable quarterly	\$ 2,008.39
Animal Control Off. (plus \$1.00 per dog license issued payable to Municipal Clerk)	Shared Service (Wantage)	\$ Shared Service
Dog Pick-Up		\$ 25.00
Dog Boarding Fee (per day)		\$ 25.00
Sec., Const. Off.	per hour, payable monthly	\$ 15.92
Fire Sub-Code Official	per inspection, payable monthly (plus mileage)	\$ 50.00
Plumbing Sub-Code Off.	per annum, payable monthly	\$ 4,393.61
	Shared Service (Branchville)	\$ 1,820.00
	Shared Service (Montague)	\$ 5,000.00
	Shared Service (Hampton)	\$ 8,442.00
Electrical Sub-Code Off.	per annum, payable monthly	\$ 6,529.85
	Shared Service (Branchville)	\$ 2,124.00
	Shared Service (Montague)	\$ 7,000.00
	Shared Service (Hampton)	\$ 13,676.00
Code Enforc. Off.	\$30.00 per week, payable monthly	\$ 30.00
	\$30 per each add'l hour, payable monthly (plus mileage)	\$ 30.00
Fire Prevention/Life Hazard	per inspection, payable monthly	\$ 50.00
	Smoke Detector Inspections/Reinspects	\$ 40.00
	Shared Service Agreement (Hampton)	\$ 10,612.00
Road Foreman,	per hour, payable bi-weekly	\$ 27.33
Roadman Sr.	per hour, payable bi-weekly	\$ 23.31
Roadman Jr.	per hour, payable bi-weekly	\$ 16.48
Laborers,	per hour, payable monthly	minimum wage
Temp. Truck Drivers	per hour, payable monthly	\$15.00 - \$25.00
Temp. Truck Driver w/CDL	per hour, payable monthly	\$15.00 - \$25.00
Land Use Administrator/ Planning Bd. Secretary/ Zoning Officer	per annum, payable per agreement Shared Service (Andover Borough) 50% zoning permit fees	\$ 16,230.00
Official Tax Search Off.	100% search fees	
Official Improv. Search Off.	100% search fees	

Vouchers for mileage shall be prepared and submitted monthly. All those eligible for car allowance shall be allowed: \$0.535 (cents) per mile.

All employees, other than hourly employees, whose appearance is necessary in a court case shall be paid \$20.00 (dollars) per appearance. The hourly employees shall be paid their hourly rate.

Date of Adoption: December 12, 2017

The Committee reviewed **R-74-2017**. Mayor MacDonald made a motion to approve **R-74-2017**, seconded by Deputy Mayor Hull and unanimously carried

SANDYSTON TOWNSHIP

R-75-2017

A RESOLUTION FOR THE TOWNSHIP OF SANDYSTON TO ENTER SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF STILLWATER FOR THE SERVICES OF QUALIFIED PURCHASING AGENT

WHEREAS, THE TOWNSHIP OF SANDYSTON, a municipal corporation of the State of New Jersey and the **TOWNSHIP OF STILLWATER**, a municipal corporation of the State of New Jersey desire to enter into this Shared Services Agreement for the services of a Qualified Purchasing Agent in accordance with N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the Township of Stillwater is hereby designated as the lead agent of the Township of Sandyston, to furnish a Qualified Purchasing Agent on an as needed basis; and

WHEREAS, said Shared Service Agreement shall be for a period of one year, beginning on or about **January 1, 2018** and terminating on **December 31, 2018**; and

THEREFORE, BE IT RESOLVED the Township Committee of the Township of Sandyston hereby agrees to enter into the shared service agreement for the services of a Qualified Purchasing Agent in accordance with N.J.S.A. 40A:65-1 et seq. on an as needed basis.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Sandyston hereby authorizes the Mayor and Municipal Clerk to execute said Shared Service Agreement on behalf of the Township Committee of the Township of Sandyston. A copy of the Shared Service Agreement and this Resolution will be placed on file in the office of the Municipal Clerk.

The Committee reviewed **R-75-2017**. Mayor MacDonald made a motion to approve **R-75-2017**, seconded by Deputy Mayor Hull and unanimously carried

SANDYSTON TOWNSHIP

R-76-2017

A RESOLUTION FOR THE TOWNSHIP OF SANDYSTON TO ENTER SHARED SERVICE AGREEMENT WITH THE BOROUGH OF BRANCHVILLE FOR THE SERVICES OF BUILDING INSPECTOR/BUILDING SUB-CODE OFFICIAL/CONSTRUCTION OFFICIAL

WHEREAS, THE TOWNSHIP OF SANDYSTON, a municipal corporation of the State of New Jersey and the **BOROUGH OF BRANCHVILLE**, a municipal corporation of the State of New Jersey desire to enter into this Shared Services Agreement for the services of Building Inspector/Building Sub-Code Official/Construction Official in accordance with N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the Township of Sandyston is hereby designated as the lead agent of the Borough of Branchville, to furnish a Building Inspector/Building Sub-Code Official/Construction Official; and

WHEREAS, said Shared Service Agreement shall be for a period of four years, beginning on or about **January 1, 2018** and terminating on **December 31, 2021**; and

THEREFORE, BE IT RESOLVED the Township Committee of the Township of Sandyston hereby agrees to enter into the shared service agreement for the services of a Building Inspector/Building Sub-Code Official/Construction Official in accordance with N.J.S.A. 40A:65-1 et seq..

BE IT FURTHER RESOLVED that the Township Committee of the Township of Sandyston hereby authorizes the Mayor and Municipal Clerk to execute said Shared Service Agreement on behalf of the Township Committee of the Township of Sandyston. A copy of the Shared Service Agreement and this Resolution will be placed on file in the office of the Municipal Clerk.

The Committee reviewed **R-76-2017**. Mayor MacDonald made a motion to approve **R-76-2017**, seconded by Deputy Mayor Hull and unanimously carried

**SANDYSTON TOWNSHIP
R-77-2017
RESOLUTION TO EXECUTE CONTRACT WITH SPACE WILD ANIMAL FARM FOR DEER
CARCASS REMOVAL**

WHEREAS, Sandyston Township is in need of the services to remove deer carcasses from municipally maintained roadways; and

WHEREAS, Space Wild Animal Farm, Inc., will provide the services to Sandyston Township at a fee of **\$31.00 per deer**, payable monthly, through December 31, 2018.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Sandyston authorizes the contract with Space Wild Animal Farm, Inc., for deer carcass removal from municipally maintained roadways at a fee of **\$31.00 per deer**, payable monthly, through December 31, 2018. The Township Committee hereby authorizes the Mayor of the Township of Sandyston to execute said agreement.

The Committee reviewed **R-77-2017**. Mayor MacDonald made a motion to approve **R-77-2017**, seconded by Deputy Mayor Hull and unanimously carried

**SANDYSTON TOWNSHIP RESOLUTION
R-78-2017
A RESOLUTION TO REDEEM TAX SALE CERTIFICATE 2016-002**

WHEREAS, Jessica M. Caruso, Tax Collector, has received \$3,662.12 for the redemption of Tax Sale Certificate 2016-002 on Block 502 Lot 62 and is requesting that \$3,662.12 plus a premium in the amount of \$1,800.00 which was paid at Tax Sale that the Township is holding for a total of **\$5,462.12** be refunded to the lienholder, Skyview Investors, LLC 184 S Livingston Ave., Suite 9-152 Livingston, New Jersey 07039.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$3,662.12, plus a premium in the amount of \$1,800.00 which was paid at Tax Sale that the Township is holding, for a total of **\$5,462.12** for the redemption of Tax Sale Certificate 2016-002 to the lienholder, Skyview Investors, LLC 184 S Livingston Ave., Suite 9-152 Livingston, New Jersey 07039.

The Committee reviewed **R-78-2017**. Committeeman Harper made a motion to approve **R-78-2017**, seconded by Mayor MacDonald and unanimously carried

**SANDYSTON TOWNSHIP RESOLUTION
R-79-2017
BUDGET TRANSFERS**

WHEREAS, it appears certain amounts for specific purposes in the 2017 Municipal Budget have been expended in excess of the respective sums appropriated therefore; and

WHEREAS, there appears to be insufficient funds in certain accounts to meet the demands thereon for the balance of the year; and

WHEREAS, there appears to be sufficient funds in other accounts to meet the demands thereon for the balance of the year.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A:4-58 a portion of the surplus in the accounts hereafter mentioned are hereby transferred to the accounts deemed insufficient to meet current demands:

FROM: ENGINEERING	O/E	01-201-20-165-020	\$ 9,751.18
TO: AID TO VOL. FIRE CO.	O/E	01-201-25-255-020	\$ 8,751.18
TO: FIRST AID ORG. CONTR.	O/E	01-201-25-260-020	\$ 1,000.00

The Committee reviewed **R-79-2017**. Mayor MacDonald made a motion to approve **R-79-2017**, seconded by Deputy Mayor Hull and unanimously carried

SANDYSTON TOWNSHIP RESOLUTION
R-80-2017
A RESOLUTION TO CANCEL BALANCES TO SURPLUS

WHEREAS, Sandyston Township Chief Finance Officer, Jessica Caruso, has recommended that the following amounts be cancelled to surplus.

01-201-20-110-010	Mayor/Committee	SW	\$ 1,200.00
01-201-20-110-020	Mayor/Committee	OE	\$ 2,403.24
01-201-20-120-010	Municipal Clerk	SW	\$ 1,820.06
01-201-20-120-020	Municipal Clerk	OE	\$ 1,123.19
01-201-20-130-010	Finance Administration	SW	\$ 2,007.12
01-201-20-130-020	Finance Administration	OE	\$ 2,444.90
01-201-20-140-020	Computer Maintenance	OE	\$ 4,000.00
01-201-20-145-020	Tax Collection	OE	\$ 455.40
01-201-20-150-010	Tax Assessor	SW	\$ 500.00
01-201-20-150-020	Tax Assessor	OE	\$ 2,837.80
01-201-20-165-020	Engineering	OE	\$19,000.00
01-201-20-185-020	Zoning Bd. of Adj.	OE	\$ 2,371.00
01-201-21-180-020	Planning Board	OE	\$12,000.00
01-201-22-195-011	Construction	SW	\$17,223.88
01-201-22-195-020	Construction	OE	\$ 7,851.76
01-201-22-196-010	Electrical Inspector	SW	\$ 425.00
01-201-22-197-010	Plumbing Inspector	SW	\$ 364.00
01-201-22-198-020	Fire Sub-Code Official	OE	\$ 1,000.00
01-201-23-225-020	Unemployment Insurance	OE	\$ 1,251.19
01-201-25-265-020	Fire Prev. Official	OE	\$ 404.04
01-201-26-290-010	Streets & Roads	SW	\$15,000.00
01-201-26-290-020	Streets & Roads	OE	\$11,000.00
01-201-26-305-020	Sanitation	OE	\$ 1,600.00
01-201-26-310-020	Buildings & Grounds	OE	\$ 8,266.90
01-201-26-315-020	Vehicle Maintenance	OE	\$10,000.00
01-201-27-335-020	PEOSHA	OE	\$ 1,000.00
01-201-27-340-020	Animal Control	OE	\$ 4,000.00
01-201-31-430-020	Electricity	OE	\$ 6,175.31
01-201-31-440-020	Telephone	OE	\$ 1,000.00
01-201-31-446-020	Propane Gas	OE	\$ 5,000.00
01-201-31-447-020	Fuel Oil/Gas/Diesel	OE	\$ 8,000.00
01-201-43-490-020	Municipal Court	OE	\$10,000.00

TOTAL: \$161,724.79

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey to authorize Chief Financial Officer to cancel balances to surplus.

The Committee reviewed **R-80-2017**. Committeeman Harper made a motion to approve **R-80-2017**, seconded by Mayor MacDonald and unanimously carried

Ordinances:

SANDYSTON TOWNSHIP

ORDINANCE #2017-04

**AN ORDINANCE TO AMEND CHAPTER 45 ENTITLED
"Building Construction"
AND AMEND CHAPTER 69 ENTITLED "Fees"
OF THE REVISED GENERAL ORDINANCES OF THE
TOWNSHIP OF SANDYSTON,
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

BE IT ORDAINED by the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, that Chapter 45 of the Revised General Ordinances of the Township of Sandyston being entitled "Construction Code, Uniform" shall be and is hereby amended to read as follows:

Section 1. Section 45-6 "Reserved" is hereby titled "Fees" and amended to read as follows:

45-6 FEES

General:

1. The fee for plan review, computed as a percentage of the construction permit, shall be paid at the time of permit issue. The amount of this fee shall then be deducted from the permit fee due for a construction permit. Plan review fees shall not be refundable.
2. The fee to be charged for a construction permit will be the sum of the basic construction fee and all sub-code fees and any special fees. This fee shall be paid before the permit is issued.
3. The fee for a Certificate of Occupancy shall be paid before a Certificate is issued.
4. All fees shall be rounded off to the nearest dollar.

45-6.1 Building Sub-Code Fee:

Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount \$0.038 per cubic foot of volume for buildings and structures of all use groups; except that the fee shall be \$0.021 per cubic foot of volume for use groups A-1, A-2, A-3, A-4, E, F-1, F-2, S-1 and S-2 and the fee shall be \$0.0011 per cubic foot for structures on farms, including commercial farm buildings under N.J.A.C.5:23-3.2(d), used exclusively for the storage of food or grain, or the sheltering of livestock, with minimum of \$60.00 and a maximum on farms not to exceed \$1,602.00.

- (a) For the purposes of calculating the volume to determine the fee for large, open-volume, single story spaces in buildings, such as barns, silos, greenhouses, warehouses, distribution centers and other agricultural and storage-use occupancies, the height shall be limited to 20 feet notwithstanding the fact that the actual height of the space may be greater than 20 feet.

- (b) Fees for renovations, alternations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction, and the external utility connection for pre-manufactured construction shall be based upon the estimated cost of the work. The fee shall be in the amount of \$30.00 per \$1,000.00 up to \$50,000.00. From \$50,001 to and including \$100,000.00 the additional fee shall be in the amount of \$23.00 per \$1,000.00 of estimated cost above \$50,000.00. Above \$100,000.00 the additional fee shall be in the amount of \$19.00 per \$1,000.00 of estimated cost above \$100,000.00. For the purpose of determining estimated cost the applicant shall submit to the Construction Official such cost data as may be available produced by the architect or engineer of record, or by a recognized estimating firm or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The construction official shall make the final decision regarding estimated cost. The minimum fee shall be \$60.00.
- (c) Fees for additions shall be computed on the same basis as for new construction for the added portion.
- (d) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with items (b) and (c) above. The minimum fee shall be \$60.00.
- (e) The fee for an above ground swimming pool shall be \$140.00 for a pool with a surface area greater than 550 square feet. The fee for an in-ground pool shall be \$210.00 for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be \$106.00.
- (f) The fee for tents, in excess of 900 Sq. Ft. or more than 30 Ft. in any dimension, shall be \$129.00
- (g) The fee for roofing and siding work is use group R-3 and R-5 shall be \$65.00.
- (h) The fee for demolition or removal permit shall be \$82.00 for a structure less than 5,000 Sq. Ft. in area and less than 30 Ft. in height and structures used for farm uses. All other structures will be \$151.00.
- (i) Fees for signs shall be \$3.75 per Sq. Ft. computed for one side only.
- (j) The fee for fences more than six feet high shall be \$50.00.
- (k) The fee for a retaining wall with a surface area greater than 550 square feet that is associated with a Class 3 residential structure shall be \$210.00.
- (l) The fee for a retaining wall with a surface area of 550 square feet or less that is associated with a Class 3 residential structure shall be \$106.00.
- (m) The fee for a newly constructed retaining wall of any size at other than a Class 3 residential structure shall be based on the cost of construction.

45-6.2 Plumbing Sub-Code Fee:

Plumbing Sub Code Fees. The following fees shall be based on the number of plumbing fixtures, devices, plumbing stack and utility connections to be installed. Utility service connections include sewer and water service connections. The fee shall be a unit rate per fixture, stack and utility connection as follows: Minimum Fee Permit shall be \$60.00.

Water Closet	\$15.00	Hot Water Boiler	\$91.00
Bidet/Urinal	\$15.00	Sewer Pump	\$91.00
Bath Tub	\$15.00	Interceptor/Separator	\$91.00

Lavatory	\$15.00	Commercial Backflow	
Shower	\$15.00	Preventer	\$91.00
Floor Drain	\$15.00	Residential Backflow	
Residential A/C	\$15.00	Preventer	\$15.00
Dishwasher	\$15.00	Grease Trap	\$91.00
Drinking Fountain	\$15.00	Fuel Oil Piping	\$91.00
Washing Machine	\$15.00	Sewer Connection	\$91.00
Hose Bibb	\$15.00	Water Service Conn.	\$91.00
Stacks	\$15.00	Steam Boiler	\$91.00
Water Heater	\$15.00	Gas piping	\$91.00

45-6.3 Electrical Sub-Code Fee:

Electrical Sub Code Fees. The electrical sub code fee shall be based upon the number of electrical fixtures and devices to be installed. The fee shall be a unit rate per fixture and device as described below. Minimum permit fee shall be \$60.00.

Fixtures/Devices

1 to 50 Receptacles, fixtures, Switches	\$50.00
Increments of 25	\$9.00

For the purpose of calculating this fee, the term receptacles shall include:

Lighting Outlets	Smoke Detectors	Heat Detectors
Fluorescent Fixtures	Pool Bonding	Burglar Alarm Devices
Intercom Devices	Thermostats	Telephone Outlets
CRT Outlets	Light Standards	Exit Lights
Motors of Equipment rated less than 1 HP		

Motors

Greater than 1 HP or less than or equal to 10 HP	\$ 15.00
Greater than 10 HP or less than or equal to 50 HP	\$ 65.00
Greater than 50 HP or less than or equal to 100 HP	\$116.00
Greater than 100 HP	\$576.00

Electrical Devices including Transformers and Generators

Greater than 1 KW or less than or equal to 10 KW	\$15.00
Greater than 10 KW or less than or equal to 45 KW	\$65.00
Greater than 45 KW or less than or equal to 112.5 KW	\$116.00
Greater than 112.5 KW	\$576.00

For the purpose of computing this fee, typical electric devices are listed below.

Electric Dryer	5.0 KW	\$15.00
Electric Range	8.0 KW	\$15.00
Electric Oven	5.7 KW	\$15.00
Surface Units	7.1 KW	\$15.00
Hot Water Heaters	4.5 KW	\$15.00
Central Air Conditioner	10.8 KW	\$65.00
Dishwasher	1.2 KW	\$15.00

Service Equipment including Service Entrance, Service Panels and Sub-Panels

Greater than 0 Amp less than or equal to 200 Amp	\$65.00
Greater than 200 Amp or equal to 1,000 Amp	\$129.00
Greater than 1,000 Amp	\$640.00

Photovoltaic

- | | |
|-------------------------|----------|
| 1. 0 to 50 KW shall be | \$65.00 |
| 2. 51 to 100KW shall be | \$129.00 |
| 3. Above 100KW shall be | \$640.00 |

45-6.4 Fire Protection Sub-Code Fee:

Fire Protection Sub Code Fees. These shall be fees for Fire Protection and other hazardous equipment: sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums: The minimum fee for the Fire Sub-Code shall be \$60.00.

1. The fee for 20 or fewer heads or detectors shall be \$91.00.
2. 21 to and including 100 heads or detectors the fee shall be \$168.00.
3. 101 to and including 200 heads or detectors, the fee shall be \$321.00.
4. 201 to and including 400 heads or detectors, the fee shall be \$831.00.
5. 401 to and including 1,000 heads or detectors, the fee shall be \$1,150.00.
6. Over 1,000 heads or detectors the fee shall be \$1,469.00.
7. The fee for each standpipe shall be \$321.00.
8. The fee for each independent pre-engineered system shall be \$129.00.
9. The fee for each gas or oil-fired appliance which is not connected to the plumbing system shall be \$65.00.
10. The fee for each kitchen exhaust system shall be \$65.00.
11. The fee for each incinerator shall be \$511.00.
12. The fee for each crematorium shall be \$511.00.
13. The fee for each solid fuel heating devise shall be \$60.00.
14. The fee for metal chimney or liner shall be \$60.00
15. The fee for a storage tank (underground or above ground) up to 1,000 gallons shall be \$60.00.
16. The fee for a storage tank (underground or above ground) for 1,001 to 4,000 gallons shall be \$80.00.
17. The fee for a storage tank (underground or above ground) over 4,000 gallons shall be \$120.00.

45-6.5 Elevator Sub-Code Fee:

The Elevator Sub Code fees shall be established by the New Jersey Department of Community Affairs in accordance with N.J.A.C. 5:23-4.20.

45-6.6 Certificates and Other Fees:

- (a) The fee for a Certificate of Occupancy shall be \$90.00.
- (b) Certificate Fee for Buildings of Use Group U shall be \$35.00.
- (c) Multiple Certificate of Occupancy fee shall be \$90.00 per Unit.
- (d) The fee for a Continued Certificate of Occupancy fee shall be \$90.00 per Unit.
- (e) The fee for a Certificate of Occupancy pursuant to change of use shall be \$250.00.
- (f) The Certificate fee for asbestos hazard abatement shall be \$25.00.
- (g) The fee for Asbestos hazard abatement shall be \$70.00.
- (h) The fee for lead Hazard Abatement shall be \$196.00.
- (i) The fee for a Certificate of Clearance shall be \$28.00.
- (j) The fee for change of contractor shall be \$20.00 per Sub code.
- (k) Periodic Inspections: Fees for the periodic reinspection of equipment and facilities granted a certificate of approval for a specified duration in accordance with N.J.A.C. 5:23-2.23 shall be as follows:
 1. For elevators, escalators and moving walks requiring reinspections every six months, the fee shall be as per N.J.A.C. 5:23-4.20 8.
 2. The fees for cross connections and backflow preventers that are subject to testing,

- requiring reinspection annually the fee shall be \$50.00 for each device.
- (l) The fee for a mechanical inspection in a structure of use group R-3 or R-5 by a mechanical inspector shall be \$60.00 for the first device and \$15.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections, including the bonding conductor (jumper) associated with the mechanical equipment inspected.

45-6.7 Annual Permits:

The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers who are employed by the facility, and who are primarily engaged in work that is governed by a sub-code. Managers, engineers and clerical shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building/fire protection, electrical and plumbing.

45-6.8 Variation Application

The fee for an application for variation in accordance with N.J.A.C. 5:23-2.10 shall be \$423.00 for Class I structures and \$85.00 for Class II and Class III structures. The fees for resubmission of an application for a variation shall be \$163.00 for Class I structures and \$46.00 for Class II and Class III structures.

All provisions of Chapter 45 not amended hereby shall remain in full force and effect.
This Ordinance shall take effect after publication and passage according to law.

Severability. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected thereby and shall remain in full force and effect.

Repealer. All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

The Committee reviewed **Ordinance 2017-04**. Committeeman MacDonald made a motion to open **Ordinance 2017-04** to the public for comment, seconded by Deputy Mayor Hull and unanimously carried. There being no comment from the public regarding **Ordinance 2017-04**, Mayor MacDonald made a motion to close public comment for comment, seconded by Deputy Mayor Hull and unanimously carried. Committeeman Harper made a motion to approve **Ordinance 2017-04**, seconded by Deputy Mayor Hull and unanimously carried. A Roll Call Vote followed: Ayes: Harper, Hull, MacDonald (3); Nays (0); Absent (0); Abstain (0)

Correspondence: The Committee reviewed the correspondence.

Committeeman Harper noted correspondence with our Legislature's office regarding the properties for sale on Devita Road as previously discussed.

Committeeman Harper noted the thank you letter received from the Bevans Cemetery Association for the Road Department's help with spreading stone on their driveway.

Committeeman Harper noted the News Release from the Delaware Water Gap National Recreation Area announcing the new Acting Superintendent Kirsten Talken-Spaulding after the retirement of Superintendent John J. Donahue on December 3, 2017.

Open Meeting To Floor:

Mayor MacDonald made a motion to open the meeting to the public, seconded by Deputy Mayor Hull and unanimously carried.

Stanley Dutkus, Emergency Management Coordinator, came forward and discussed "Code Blue" which is a new code in emergency management when the temperature dips below 29 degrees. Mr. Dutkus this new initiative relates to our homeless population where procedures are activated with this alert for homeless for shelter/warming. Mr. Dutkus stated he is in the process of establishing a procedure where any homeless people in Sandyston Township would be directed to the County, as Sandyston Township does not have a shelter or the manpower to staff a shelter. Mr. Dutkus stated he will be working to revise our plan and work with the Township Attorney on the proper verbiage for the update.

Mayor MacDonald discussed the FEMA grant for the generator at the Sunrise Communication Tower which is a work in progress.

Tom Horsfield, 6 Route 645, came forward and stated he noticed on the Use of Building approval there is a free Yoga class on January 4, 2018, and asked if all the Yoga classes are free or is this use a commercial enterprise. Deputy Mayor Hull stated the Yoga Instructor has insurance and you must pay for the Yoga classes. Mr. Horsfield asked if it was normal for the municipal building to be used as a commercial enterprise. Committeeman Harper stated this is done in conjunction with Sandyston Recreation for recreation activities. Deputy Mayor Hull confirmed that the instructor makes approximately \$8.00 per person/per class. Mr. Horsfield stated his point is the taxpayers of the Township pay for the heat and lights for the building during the program and felt that this was a commercial enterprise which shouldn't take place at the municipal building. Mayor MacDonald stated the lights and the heat are here regardless. Mayor MacDonald continued to explain when the building was built, the concept was a fire house and municipal building with a multi-purpose room. Mayor MacDonald stated the Recreation Committee, who has fantastic things for this town, worked with the Yoga instructor for this program and it has taken off and appreciated by all ages who attend.

Jenna Valleau, 13 Heaters Lane & President of Sandyston Recreation, came forward and stated in response to Mr. Horsfield, a community member who is a licensed Yoga instructor approached Sandyston Recreation to offer the Yoga Program and obtained insurance to work with Recreation. Mrs. Valleau stated the program is successful and will take Mr. Horsfield's concern into consideration. Committeeman Harper asked how many people attended the Yoga Program. Mrs. Valleau stated 15 children for the 12-week session and 6 adults for the adult session with two free Yoga sessions for adults where approximately 6-8 people attended per session. Committeeman Harper asked what the percentage of those who attend are township residents. Mrs. Valleau stated 100% of those in attendance are Sandyston residents. Committeeman Harper explained that this resident has obtained insurance to work with Recreation to provide a service for this program, and it is not cheap to obtain insurance for Yoga, and if you looked at what is charged for Yoga verses what is paid for the insurance required she is not making any money. Committeeman Harper stated it was his opinion this was a Recreation program which is being utilized by children, and the Committee supports Recreation, and did not feel that this was a commercial enterprise for the Yoga instructor.

Lou Frato, President, Sandyston Township Volunteer Fire Department, came forward and thanked the Committee for all they do for the Township and for the fire department. Mr. Frato stated the Committee goes above and beyond for the community and much of what they do is not recognized and wished to thank them as both a resident and President of the fire department.

Mr. Frato stated, with regard to the Yoga Program, should there be any added expenses for the program he would be happy to make a donation to Sandyston Recreation.

The Committee thanked Mr. Frato and the fire department members for their volunteer service to the Township.

There being no further public comment Mayor MacDonald made a motion to close the meeting to the floor, seconded by Deputy Mayor Hull and unanimously carried.

The Clerk had a discussion with the Committee with regard to the professional services for 2018. The Clerk asked the Committee review the current professional services in preparation of the Reorganization Meeting on January 1, 2018 and asked if there were any changes. The Clerk also suggested appointing a Licensed Site Remediation Professional (LSRP) as a professional service for our work with Tri-State Steel. Committeeman Harper requested clarification from our attorney that by appointing a LSRP, we do not void our ability to hold them responsible for their professional advice.

The Clerk also noted the donation of the flag and flagpole by Schrader Flag Company which has been installed at Station #2 in Layton.

The Clerk noted as of this date, Sandyston Has Heart has raised \$4,300. The Clerk explained Tracey and Steve Woodhead will match all donations up to \$4,000 and when we reach that goal they will donate an additional \$2,000 to the Sandyston Township Volunteer Fire Department.

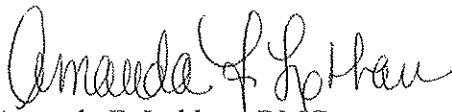
Executive Session: None

Upcoming events:

Township Reorganization Meeting:	Monday, January 1, 2018 at 9:00 am
Township Regular Meeting:	Tuesday, January 9, 2018 at 7:00 pm
Planning Board Meeting:	Monday, January 8, 2018 at 7:00 pm
Seniors Meeting:	Tuesday, January 2, 2018 at 12:00 pm
Recreation Meeting:	Tuesday, January 23, 2018 at 6:30 pm

Adjournment: Deputy Mayor Hull made a motion to adjourn the meeting at 8:00 pm, seconded by Mayor MacDonald and unanimously carried.

Respectfully submitted,



Amanda F. Lobban, RMC
Municipal Clerk