

Sandyston Township

Minutes

April 14, 2015

This meeting was opened and called to order at 7:00 pm by Mayor George B. Harper, Jr. who stated this meeting was being held in compliance with the Open Public Meetings Act, having been duly advertised.

Roll Call

The clerk was asked to call the roll. Present were: Committeeman Fred V. MacDonald, Deputy Mayor William Leppert, Mayor George B. Harper, Jr.

Also in attendance: Tom & Nan Horsfield; Sharon Spangenberg; Ryan Earley; Stan Dutkus, Greg Watry; Glenn & Gayle Hull; Steve Williamson; Louis Frato

The Deputy Mayor invited all to join in the Pledge of Allegiance.

Ordinance:

**SANDYSTON TOWNSHIP
ORDINANCE 2015-05
CALENDAR YEAR 2015
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Township of Sandyston in the County of Sussex finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body of the Township of Sandyston hereby determines that a 2.0% increase in the budget for said year, amounting to \$18,812.38 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the governing body of the Township of Sandyston hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the governing body of the Township of Sandyston, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Township of Sandyston shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$32,921.67, and that the CY 2015 municipal budget for the Township of Sandyston be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

The Committee reviewed **Ordinance 2015-05**. Deputy Mayor Leppert made a motion to open Ordinance **2015-05** to the public, seconded by Committeeman MacDonald and unanimously carried. There being no comment from the public, Mayor Harper made a motion to close the Ordinance to the public, seconded by Committeeman MacDonald and unanimously carried. Mayor Harper made a motion to approve Ordinance **2015-05**, seconded by Deputy Mayor Leppert and unanimously carried. **Roll Call Vote followed: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0**

Resolution:

**Dedication by Rider
TOWNSHIP OF SANDYSTON,
COUNTY OF SUSSEX
R-37-2015**

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION
BY RIDER FOR DEVELOPER'S ESCROW FUND (N.J.S.A. 40:55D-53.1)**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40:55D-53.1 provides for receipt of insert source of funds by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the insert name/type of trust fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Sandyston. County of Sussex, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Developer's Escrow Fund, N.J.S.A. 40:55D-53.1.
2. The Clerk of the Township of Sandyston, County of Sussex, is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Mayor Harper made a motion to approve **R-37-2015**, seconded by Deputy Mayor Leppert and unanimously carried.

Public Hearing: 2015 Budget:

Mayor Harper made a motion to open the public hearing on the 2015 Budget, seconded by Deputy Mayor Leppert and unanimously carried. Mayor Harper invited Mr. Jones to discuss the 2015 Sandyston Township Budget. Mr. Jones stated this is the first year Sandyston Township must raise the 1/5 for the Special Emergency for the Revaluation which was estimated to cost approximately \$200,000. The first 1/5 being raised in the 2015 budget is \$40,000 and Sandyston Township will continue to raise that over the following four years. Mayor Harper and Mr. Jones discussed the revaluation and appeals. Mr. Jones stated \$21,000 was put aside for the Capital Improvement Fund, which is the first time money was appropriated in the

Capital Improvement Fund in several years. Mayor Harper explained this was accomplished by reducing the salary and wage in the Streets & Roads by \$20,000. Mayor Harper and Mr. Jones discussed the shared services outlined in the budget. Mayor Harper noted the increases made to fire department, rescue squad and recreation. Mr. Jones noted the change in legal from \$38,406 in 2014 to \$20,000 budgeted in 2015 for the in house attorney.

Sharon Spangenberg, Heaters Lane, asked what shared services Sandyston has. Mayor Harper answered the following shared services: Construction Office (not the fire sub-code) with Montague and Hampton, there is a shared service for the Planning Board Secretary with Andover Borough, Joint Municipal Court, Fire Prevention Officer, Animal Control Officer, Electrical and Plumbing with Branchville and 911 Dispatching with Sussex County. Mrs. Spangenberg asked if there is a shared service with the Clerk for Walpack. Mayor Harper answered there is no shared service for a Clerk with Walpack Township.

There being no further comment from the public, Committeeman MacDonald made a motion to close the meeting to the floor, seconded by Deputy Mayor Leppert and unanimously carried. Mayor Harper made a motion to approve the 2015 Sandyston Township budget, seconded by Deputy Mayor Leppert and unanimously carried.

Roll Call Vote followed: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0

Mayor Harper read the following statement into the record: ***“BE IT RESOLVED, by the governing body of the Township of Sandyston, County of Sussex, that the budget hearing set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations and authorized of the amount of \$598,919 for municipal purposes.**”*

Roll Call Vote followed: Ayes: MacDonald, Leppert, Harper: Nays 0; Absent: 0; Abstain 0

Mayor Harper made a motion to accept the resolution, seconded by Committeeman MacDonald and unanimously carried.

Minutes: The Committee reviewed the regular meeting minutes of **March 10, 2015**. Deputy Mayor Leppert made a motion to approve the submitted minutes, seconded by Committeeman MacDonald and unanimously carried.

Tax Collector Report: The Tax Collector’s report for the month of **March 2015** was presented with total receipts Month-To-Date of \$113,305.17 and a Year-To-Date total of \$1,400,527.67. Mayor Harper made a motion to approve the Tax Collector’s Report, seconded by Committeeman MacDonald and unanimously carried.

Treasurer’s Report: The Treasurer’s Report for the month of **March 2015** was presented with a beginning balance of \$1,112,427.74, total receipts of \$120,709.30, and total disbursements of \$465,021.12 leaving an ending balance of \$768,115.92. Mayor Harper read the following balances: General Capital Account \$185,256.71, Animal Control Escrow \$6,099.93, Public Assist Escrow \$3,530.57, Unemployment Escrow \$23,738.53, COAH Trust \$33,216.58, Security Asst. Fund \$18,561.77 and the Small Cities Master \$4,769.86. Mayor Harper made a motion to approve the Treasurer’s Report, seconded by Deputy Mayor Leppert and unanimously carried.

Payment of Vouchers: The bills list was submitted for approval in the amount of **\$423,547.25**. Deputy Mayor Leppert made a motion to approve the bills list, seconded by Committeeman MacDonald and unanimously carried.

Departmental Reports: Mayor Harper discussed the recent PEOSHA inspection where a new barrier must be installed around the gas tank.

Deputy Mayor Leppert made a motion to approve Roy McClain's request to convert 16 hours of overtime into 24 hours of Comp time, seconded by Mayor Harper and unanimously carried.

Mayor Harper stated the proposal for the 2015 Road Program is Struble Road (from Jenkins to Deer Lake – approximately a mile and a half), the entire length of Ridge Road and the Post Office parking lot.

Old Business:

Performance Bond/Block 1105 Lot 14: Mayor Harper stated the Code Enforcement Official has initiated an inspection due to the recent activity at this location.

Status: In Rem Foreclosure: The Clerk informed the Committee the In Rem Foreclosure needed to be readvertised at the request of State Capital.

Revaluation Status: Mayor Harper noted the revaluation is complete.

CR 560 Streetscape:

- **Phase III -** Mayor Harper stated Phase III has been approved by the County, the Township is currently advertising for bids and the bid opening will be April 30, 2015 at 11:00 am.

New Business:

Quote: Lawn Mowing Municipal Complex: The Committee reviewed two quotes (Pierson Landscaping \$4,500 and Tanzola Farm & Lawn \$3,600) for mowing of the municipal complex. Committeeman MacDonald made a motion to approve the quote submitted by Tanzola Farm & Lawn in the amount of \$3,600, seconded by Deputy Mayor Leppert and unanimously carried.

Quote: Cleaning of Municipal Building: The Committee reviewed two quotes (Chelbus Cleaning \$240 per month and Jani-King \$243.64). The Committee discussed both quotes submitted and commented that the owners of Jani-King are taxpayers of Sandyston Township. Committeeman MacDonald made a motion to accept the quote submitted by Jani-King in the amount of \$243.64, seconded by Deputy Mayor Leppert and unanimously carried.

Hazard Mitigation Plan Update: The Committee asked Stan Dutkus, Emergency Management Coordinator, to come forward. Mr. Dutkus reviewed information he obtained from the Kick-Off Meeting he attended with Committeeman MacDonald on the Hazard Mitigation Plan with the County of Sussex Office of Emergency Management. Mr. Dutkus discussed the current work that is being done to update the Hazard Mitigation Plan with more detail including ordinances, land use, flood management, stormwater management and includes recommendations to mitigate hazards within the township. The Committee discussed the plan and noted the recommendations help the township receive grants. Mr. Dutkus also discussed the dedicated alarm response number used by Newton Dispatching and asked to get word out that this number would be cancelled as of June 1, 2015, as the Sussex County 911 Dispatching has a dedicated alarm response number that is included in the contract with the County.

Outdoor Entertainment Application – A & G Tavern: The Committee discussed the application submitted for an Outdoor Entertainment event to take place at A & G Tavern on Saturday, May 2, 2015, as a fund-raiser for the Sandyston Township Volunteer Fire Department. Deputy Mayor Leppert made a motion to approve this application, seconded by Mayor Harper and unanimously carried.

Agreement: Pitney Bowes Postage Machine: The Committee reviewed the renewal of the postage machine agreement. Mayor Harper requested the Clerk review options available for postage and this item will be tabled to the May meeting.

Use of Facility: Sandyston Recreation, Community Clean Up 5/17/2015: The Committee reviewed a request by Sandyston Recreation to use the municipal building as a meeting place for the Community Clean up on May 17, 2015 (this is a change of date from May 3, 2015). Mayor Harper made a motion to approve this use, seconded by Committeeman MacDonald and unanimously carried.

Application for Active Firefighter: D. Fryer: The Committee reviewed an application for active firefighter, Darren Fryer. Mayor Harper made a motion to approve this application, seconded by Deputy Mayor Leppert and unanimously carried.

Application for Red Light (renewal): S. Houghtaling: The Committee reviewed an application for a red light permit renewal (Deputy Chief). Mayor Harper made a motion to approve this application, seconded by Committeeman MacDonald and unanimously carried.

Application for Red Light (renewal): S. Dutkus: The Committee reviewed an application for a red light permit renewal (Emergency Management). Mayor Harper made a motion to approve this application, seconded by Deputy Mayor Leppert and unanimously carried.

Application for Blue Light Permit (initial): D. Fryer, J. Gregory: The Committee reviewed the application for Blue Light Initial Permits for Darren Fryer and Jim Gregory. Mayor Harper made a motion to approve the application for the Blue Light Permit renewal, seconded by Committeeman MacDonald and unanimously carried.

Blue Light Permit Renewal: R. Haskins, T. Meeker, A. House, V. Knoll: The Committee reviewed the application for Blue Light Permit renewals for Richard Haskins, Tim Meeker, Arthur House and Vince Knoll. Mayor Harper made a motion to approve the application for the Blue Light Permit renewal, seconded by Committeeman MacDonald and unanimously carried.

Newsletter Draft: The Committee reviewed the draft of the newsletter. The Clerk also stated she would add the information regarding the dedicated alarm response information.

Application for Raffle License: STVFD, Off-Premise 50/50 Raffle, July 5, 2015: Committeeman MacDonald made a motion to approve the Application for Raffle License for the St. Thomas the Apostle Church for an Off-Premise 50/50 Raffle to be held either Sunday, July 5, 2015, seconded by Mayor Harper and unanimously carried.

Application for Raffle License: STVFD, On-Premise 50/50 Raffle, May 2, 2015: Mayor Harper made a motion to approve the Application for Raffle License for the Sandyston Township Volunteer Fire Department for an On-Premise 50/50 Raffle to be held May 2, 2015, seconded by Committeeman MacDonald and unanimously carried.

Resolutions:

**TOWNSHIP OF SANDYSTON
R-34-2015**

**RESOLUTION OF THE TOWNSHIP OF SANDYSTON RECOMMENDING
JAMES G. DEVINE, ESQ. BE APPOINTED AS JUDGE OF THE MUNICIPAL COURT OF FRANKFORD,
LAFAYETTE, BRANCHVILLE, SANDYSTON AND MONTAGUE**

WHEREAS, the Township of Frankford, Township of Lafayette, Borough of Branchville and Township of Sandyston and Township of Montague of the County of Sussex, State of New Jersey, are have established the Municipal Court of Frankford, Lafayette, Branchville, Sandyston and Montague; and

WHEREAS, the Honorable James G. Devine has heretofore served as Judge of the Municipal Court of the Frankford, Lafayette, Branchville, Sandyston and Montague, and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, at its regular meeting held on April 14, 2015, voted to recommend to the Governor of the State of New Jersey that James G. Devine, Esq. be appointed as Judge of the Municipal Court of Frankford, Lafayette, Branchville, Sandyston and Montague; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Township of Lafayette, Borough of Branchville, Township of Sandyston and Township of Montague and Township of Frankford, which are hereby being requested to consider adoption of a similar Resolution.

BE IT FURTHER RESOLVED that upon adoption of said Resolution by the Township of Sandyston, Township of Lafayette, Borough of Branchville, Township of Frankford and the Township of Montague, a copy of said Resolutions shall be forwarded to the Honorable Chris Christie, Governor and to the Honorable Steven V. Oroho, State Senator.

The Committee reviewed **R-34-2015**. Mayor Harper noted this is a reappointment of the Judge of the Municipal Court. Mayor Harper made a motion to approve **R-34-2015**, seconded by Deputy Mayor Leppert and unanimously carried.

SANDYSTON TOWNSHIP

R-35-2015

A RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN AS REQUIRED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS DIVISION OF LOCAL GOVERNMENT SERVICES FOR THE TOWNSHIP OF SANDYSTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY

WHEREAS, the Township of Sandyston received the 2014 Audit Report from Nisivoccia, LLP on March 10, 2015; and

WHEREAS, the Township Committee of the Township of Sandyston must pass a resolution within sixty (60) days of receipt of the annual audit that approves the Corrective Action Plan; and

WHEREAS, the 2014 Annual Audit for the Township of Sandyston produced one finding and shall be analyzed and corrected as shown on the attached Corrective Action Plan; and

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Township of Sandyston, County of Sussex, State of New Jersey, hereby approves the Corrective Action Plan as prepared by the Chief Financial Officer of the Township of Sandyston; and

BE IT FURTHER RESOLVED, a certified copy of the approving resolution together with the Corrective Action Plan shall be sent to the Director of the Division of Local Government Services. A copy will also be on file with the Municipal Clerk of the Township of Sandyston.

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
SIMPLE CORRECTIVE ACTION REPORT ITEM**

FINDING #1

1. **DESCRIPTION:** Management and the Township Committee should be aware and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from a control point of view.
2. **ANALYSIS:** The various departments/offices of the Township are responsible for the issuance of permits and licenses, collection of taxes, collection of permit and license fees, and recording of collections. The disbursement of funds and reconciliation of bank accounts is performed by one person.
3. **CORRECTIVE ACTION:** Due to the limited number of personnel of the Township, it is difficult to completely segregate duties. However, a greater effort will be made by the Township to ensure that as many controls and safeguards are in place to improve segregation of duties.
4. **IMPLEMENTATION DATE:** The policy is currently in effect.

The Committee reviewed **R-35-2015**. Mayor Harper made a motion to approve **R-35-2015**, seconded by Committeeman MacDonald and unanimously carried.

SANDYSTON TOWNSHIP**R-36-2015****RESOLUTION TO EXECUTE CONTRACT WITH PITNEY BOWES FOR LEASE OF POSTAGE MACHINE**

WHEREAS, Sandyston Township is in need of a postage machine; and

WHEREAS, Pitney Bowes will lease a postage machine to Sandyston Township for 60 months at \$41.40 per month (\$496.80 per year/\$2,484 for 60 months);

THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Sandyston authorizes the Mayor to sign and execute the lease agreement with Pitney Bowes for the lease of a postage machine for \$41.40 per month for 60 months.

The Committee reviewed **R-36-2015**. This Resolution will be tabled until the May meeting.

Ordinances: *(previous in meeting)*

Correspondence: The Committee reviewed the Correspondence.

Mayor Harper noted the mandated exercise at the County's Emergency Operations Center. The Clerk stated they have requested each municipality send a Public Information Officer.

Deputy Mayor Leppert noted the thank you letter received for the winter maintenance of the roads from Kittatinny Lake Club.

Mayor Harper noted the letter from the Department of Transportation regarding the turning lane from Route 206 to Woods Road near Kittatinny Lake, from John Case, the Assistant Commissioner of the Department of Transportation confirming the turning lane will be installed over the summer as requested.

Mayor Harper noted the Notice of an Order to Comply following the PEOSHA inspection of the road department. The Clerk explained most of the deficiencies had been abated and a 60 day extension was requested for the barrier around the gas tank; however, we were told to wait until we were closer to the date to comply before we asked for an extension.

Mayor Harper noted the vacancy on the Sussex County Water Quality Policy Advisory Committee and announced anyone interested in this position to please advise the Clerk/Committee.

Mayor Harper noted the letter received from Vernon Township for sign fabrication. Mayor Harper noted street signs have new regulations and a deadline for compliance. The Clerk stated the information was provided to the road department foreman for handling.

Mayor Harper noted the invitation received from the National Parks Conservation Association "Making Connections Meeting". Committeeman MacDonald stated he would check his schedule and try to attend.

Mayor Harper read the following letter into the record:

"April 8, 2014

Dear Mr. Harper:

I have been a resident of Sandyston since 2003 and have always received courteous and prompt assistance whenever I have had business to discuss with the Tax Department, Animal Control and Municipal Clerk. Each person I worked with have been professional and helpful, including Jessica Caruso, Amy, and recently Terry. In addition, Roy, saved my elder dog "Sweet Lou" from a very bad fate on Struble Road last year.

So, I always knew and appreciated your municipal managers and staff. However I never felt compelled to write until now. You see, I have a great debt to pay to the Construction Department, especially, Mr. Robert Huber who took the responsibilities of his position and extended them way beyond the norm.

Briefly, I purchased a generator in early January 2015. It was installed properly by Jones Heating of Goshen, NY. Unfortunately, I did not have the same experience with the installation of the piping by Suburban Propane, which did not follow the guidelines of the manufacturer.

Over the course of TWO MONTHS, and after several unsuccessful attempts to get the generator to operate correctly, I spoke to Amy and she recommended that I let Mr. Huber know of the difficulty I was having. I did not realize that INSPECTORS actually help residents....at least your inspectors do.

Mr. Huber met twice with the installers of the generator on site, called the propane company, called the installer, called me to follow up and in an incredible gesture of professionalism and kindness, he went to the office of Suburban Propane and met directly with the Service Manager. He absolutely turned the situation around for me. Whereas the propane company had three times refused to change the installation of the piping to meet with manufacturer's guidelines, after meeting with Mr. Huber at the Newton office, they came within one week's time and reinstalled the piping correctly. Mr. Huber returned again to complete the approval process and was on site for the final inspection and testing of the equipment. I am happy to report that the generator now operates flawlessly and I feel safe and protected in my home.

For all the people who work with and for you, I can only say how grateful I am to them and you. Special thanks to Mr. Huber for going many extra miles to help one little family in Sandyston. God Bless you and yours. Marguerite D. Mullins, Sandyston, NJ".

Committeeman MacDonald stated he would like to request a meeting with Mr. John Donahue of the Delaware Water Gap National Recreation Area regarding emergency services which was followed by a brief discussion regarding previous agreements and procedures.

Open Meeting To Floor: Mayor Harper made a motion to open the floor to the public, seconded by Committeeman MacDonald and unanimously carried.

Louis Frato, President Sandyston Township Volunteer Fire Department, came forward regarding the turnout gear ordinance which has been done for the past several years. Mr. Frato noted last year the ordinance was changed to help pay for the thermal imaging camera. Mr. Frato stated the pricing for the turnout gear has increased approximately \$1,500 and asked if it possible to continue the turnout gear ordinance and to increase the amount allotted to \$5,850. Mayor Harper stated the funding for the turnout gear comes out of the Capital Improvement Fund and is not subject to the budgeting process. The Committee discussed the importance of the turnout gear to be updated and replaced for the safety of the volunteers. Mayor Harper made a motion to prepare the ordinance for the May meeting for the turnout gear for consideration, seconded by Deputy Mayor Leppert and unanimously carried. Mr. Frato thanked the Committee for their time.

Tom and Nan Horsfield, Route 645, came forward and read the following letter into the record:

"1. We are in receipt of your letter of March 30, 2015 regarding the Nan S. Horsfield Archives. By no means do we feel that this matter is concluded as we believe the obligations of the agreement both written and verbal have not been met. 2. The letter states "the collection shall always remain available to the public as was your intent". Unless the Township is willing to install an elevator this collection, shall by law, never be available to the public. The American's with Disabilities Act states that without access to the collection by the general public, it is, even unlawful for members of the Sandyston Township Historical Society to access the collection. 3. The letter also states that the gift is irrevocable. As we have just shown this is not true. 4. The reason we are here tonight is because of four mistakes: (1) mistake was made by Tom and Nan Horsfield (1) mistake was made by Sandyston Township (2) mistakes were made by the Sandyston Township Historical Society. Tom and Nan made a mistake when the Archives was donated to a place that had no public access whereas for the past 32 years the public had complete and open access to the collection. Sandyston Township made a mistake accepting the collection to a space that had no public access. The Sandyston Township Historical Society made a mistake by glorifying the second floor as a museum and research space without determining whether or not the space would be available to the general public under the Americans with Disabilities Act. The Sandyston Township Historical Society also made a mistake when folders from the collection were removed from the building to be delivered to Tom and Nan Horsfield's home. It had been stated the folders had been in the car for two weeks before the attempted delivery. The delivery was vehemently rejected. This removal of folders from this building was a complete violation of the Agreement and is grounds for the Resolution R-52-2009 drawn up at the meeting of October 13, 2009 be rescinded. 5. It appears that it is time for all of us to admit our mistakes, and for the collection to be returned to us that it may be once again be available to the general public. Thomas and Nan Horsfield"

Mayor Harper stated the issue of the access has been discussed and the matter has been addressed with the historical society and the historical society was not inclined to return the collection. Mayor Harper stated the Township Attorney reviewed the matter and determined it is a binding contract.

Mr. Horsfield asked if there were plans to make the room available to the public. Mayor Harper stated not at this time. Mr. Horsfield asked if that was a violation of the agreement. Mayor Harper answered not in the township attorney's opinion and advised the letter would be forwarded to the Township Attorney. Mr. Horsfield stated if it is not accessible to the general public the historical society has no right to go up there. Committeeman MacDonald stated it was his understanding that anyone wishing to view a document would contact the historical society and meet in the meeting hall to view the information.

Glenn Hull, Bevans Road, came forward and asked for an explanation of **R-35-2015** and asked what the finding was that the township was out of compliance. Deputy Mayor Leppert explained that we currently have a Treasurer who collects the money and pays the bills and the auditors look to have a separate person for each function which would cost the town more money in personnel. Deputy Mayor Leppert explained there is a blanket bond that covers fiduciary responsibilities. Mayor Harper read the Finding and Corrective Action plan which accompanies the resolution. Mayor Harper stated this is a reoccurring recommendation in our audits.

Tom Horsfield, Route 645, came forward and stated the original resolution was signed by seven people and only takes a simple majority of those people to rescind the resolution. Mr. Horsfield stated the Committee and the Horsfield's have the ability to rescind the agreement if so desired.

Glenn Hull, Bevans Road, came forward and asked about the second floor of the municipal building. A brief discussion took place regarding the use of the second floor of the municipal building and access of the second floor. Mr. Hull asked if the historical society was incorporated. Mayor Harper answered the historical society is incorporated and is a 501(c)3 nonprofit organization.

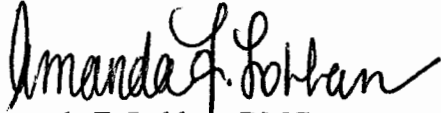
Mayor Harper made a motion to close the public session, seconded by Committeeman MacDonald and unanimously carried.

Coming up:

Township Meeting:	Tuesday, April 14, 2015 at 7:00 pm
Planning Board:	Monday, April 6, 2015 at 7:00 pm
Seniors Meeting:	Tuesday, April 7, 2015 at 12:00 pm
Recreation:	Thursday, March 24, 2015 at 6:30 pm

Adjournment: Deputy Mayor Leppert made a motion to adjourn the meeting at 8:10 pm, seconded by Mayor Harper and unanimously carried.

Respectfully submitted,



Amanda F. Lobban, RMC
Municipal Clerk