

SANDYSTON TOWNSHIP

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<u>Please be advised that this Department is taking all precautions to prevent exposure to our staff as well as our Homeowners & Contractors.</u>

Encourage "Save the Trip", try to answer all questions by phone and offer the option to mailing applications and permits.

A Drop Box is set-up in front of the municipal building for anyone who must drop off applications, Blueprints etc.

While scheduling an inspection the following protocol shall be implemented:

- A. Owner or Contractor shall open building for inspector.
- B. <u>Inspector will conduct inspection unaccompanied.</u>
- C. Everyone must maintain "Social Distance"
- D. <u>All stickers or approvals to be left at site NOT HANDED TO OWNER OR</u> CONTRACTOR.
- E. <u>If our Inspector has any reservations upon inspection arrival, politely ask to</u> reschedule.

All interior inspections in occupied Dwellings and buildings will be postponed until further notice.

All other interior inspections in Non-Occupied Dwellings or buildings will be done on a case by case Basis.

All inspectors shall reconfirm upon arrival if anyone at site is ill or symptomatic.

No contact during inspections and use hand sanitizers, wipes, glove, etc.

Wipe down your vehicle components as needed with sanitizer such as steering wheel, gear shifter, etc.

If any inspector has reservations about conducting and inspection, please let me know and I will address accordingly.

Thank you,
Robert Huber
Construction Official